

# WINDSOR PARK UNITED CHURCH 2021 ANNUAL REPORT

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## MISSION STATEMENT

**“Windsor Park United Church seeks to be a welcoming community. Based on the life and teachings of Jesus Christ, we nurture our faith and spiritual life by: worshipping and learning together, caring for each other, embracing our diversity, reaching out to those who live around us and working together in service to creation”**



## Annual Congregational Meeting

# Windsor Park United Church 2021 Annual Report

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**IN MEMORY OF:**

**Derek Read  
Gail Pilek  
Tsutomu (Tom) Miyata  
Colleen Gates  
Gail Atkins  
Sheila Bradley  
William McOuat  
Larry Schlamb  
Kevin Gilchrist  
Lily Bilton  
Evelyn Griffiths  
Elaine Ramcharan  
Wayne Page  
Ollie Prince  
David Campbell  
Helen Smallwood  
Sheryl Steven  
Eleanor Danchuk**

**This Annual Report is in memory of those who died in 2021.**

# Windsor Park United Church 2021 Annual Report

## CHURCH STAFF

Minister Patrick Woodbeck

Office Administrator Susan Turley

Music Director Laura Steidl

Accompanist Myrna Hagues

Custodian Gina Grant



# Windsor Park United Church 2021 Annual Report

## Windsor Park United Church

### Annual Congregational Meeting Minutes

April 11, 2021

**PRESENT:** Bill Belsham, Carol Belsham, Norm Cassie, Sylvia Cassie, Sarah Closen, Linda Dart, Melissa Davidson, Edna Erickson, Morag Fisher, Douglas Gauthier, June Kaan, Heather Karavas, Ruth Klein, Beth Kubik, Ron Kubik, Ryan Kuffner, Pat Lumsden, Maxine Pattle, Gwen Polak, Diena Rodd, Major Rodd, Gloria Saindon, Laura Steidl, Marlaine Stevens, Anne Thoroughgood, Susan Turley, Doug Waldron

**MINISTER:** Patrick Woodbeck

#### Call to Order:

Gloria Saindon called the meeting to order at 11:41 a.m.

#### Opening Prayer:

Patrick Woodbeck opened with prayer.

#### Agenda and Minutes:

Gloria Saindon presented the agenda. No amendments were made. On page 8 of the Annual Report under Next Meeting it should read "March 21, 2021."

#### Omnibus Motion:

**MOTION:** That all people present will become corresponding members of Windsor Park United Church Annual Congregational Meeting dated April 11, 2021.

**MOTION:** To confer voting privileges to all corresponding members.

**MOTION:** To approve the agenda of the 2020 Annual Congregational Meeting as presented.

**MOTION:** To approve the minutes of the 2019 Annual Congregational Meeting of October 5, 2020 as amended.

Moved by: Doug Waldron

Seconded by: Melissa Davidson

**MOTION CARRIED**

#### Business Arising from the Minutes:

There was no business arising from the minutes

## Approval of 2020 Annual Report

**MOTION:** That the 2020 Annual Report be approved as presented.

Moved by: Heather Karavas

Seconded by: Ruth Klein

**MOTION CARRIED**

## Nominations Report:

Gloria Saindon presented the Nominations Report.

Gloria Saindon read correspondence from Norm Cassie and June Kaan resigning from the Board of Trustees.

**MOTION:** That Norm Cassie be removed from the Board of Trustees

Moved by: Edna Erickson

Seconded by: Heather Karavas

**MOTION CARRIED**

**MOTION:** That June Kaan be removed from the Board of Trustees

Moved by: Pat Lumsden

Seconded by: Carol Belsham

**MOTION CARRIED**

**MOTION:** That the slate of Trustees be approved as presented.

Moved by: Heather Karavas

Seconded by: Melissa Davidson

**MOTION CARRIED**

**MOTION:** That the slate of the Official Board be approved as presented.

Moved by: June Kaan

Seconded by: Ruth Klein

**MOTION CARRIED**

## New Business

### Approval of the 2021 Budget

**MOTION:** That the 2021 Budget be approved as presented.

Moved by: Doug Waldron

Seconded by: Douglas Gauthier

**MOTION CARRIED**

# Windsor Park United Church 2021 Annual Report

## New Business (continued)

### *Approval of the 2021 Budget* (continued)

Doug Waldron presented the 2021 budget as printed in the Annual Report. Councils / Committees were advised to keep their budgets the same as the previous year as we do not know what the future holds. The Finance and Stewardship Council is budgeting for a \$24,000.00 deficit which is slightly less than what was budgeted for 2020. This was due in part to the amalgamation of the Congregational Involvement and Care Council, Christian Development Council and Membership and Pastoral Care Council into the Christian Development, Engagement, and Care Council.

### *Approval of the 2021 Fiscal Year Review Engagement Auditors*

**MOTION:** That the firm The Exchange Group be employed as the Review Engagement Auditors for the 2021 fiscal year.

Moved by: Doug Waldron

Seconded by: Gwen Polak

**MOTION CARRIED**

## Re-opening

Judy Kaan asked about re-opening of the church. Gloria Saindon reported that the Re-opening Committee is meeting on Saturday, April 17, 2021 to discuss a strategy. The committee needs to be cognizant of what the government is doing, social distancing requirements, etc. A survey was sent out to members of the congregation to obtain their thoughts on re-opening.

## Internal Transformation

Melissa Davidson asked about the status of the Internal Transformation process. Patrick Woodbeck responded that while all of the data has been collected, it has been a challenge to continue to do things as we have been doing. This is why the constitution was revised. We are trying to maximize our resources. The Community Hub is a part of that, by engaging people in the community. We have very little connection to the community-at-large.

## Next Meeting

The next Annual Congregational meeting is scheduled for Sunday, March 20, 2022.

# Windsor Park United Church 2021 Annual Report

## Minister's Remarks

Patrick Woodbeck noted that this has been a challenging couple of years for many of us. He laments not having a class while he was in seminary on pandemics. He appreciates the Windsor Park United Church Community. He acknowledges some of the people in this community for what they have done. Gwen Polak and her busy bees for continuing to provide lunches to West Broadway Community Ministry. Laura Steidl and Myrna Hagues for bringing worship that is good. Laura Steidl for putting together the virtual worship services. Laura stepped up in ways that are not what a Music Director does. Gloria Saindon and Sarah Closen for taking their time out of the house to join us in laughing and lamenting together. Heather Karavas and John Lwiwski for offering their musical gifts and enhancing everything that we are. The Praise Team (Julia Bateman, Trista Closen, Amber Cottreau, Courtney Maertens, Gordon Nazarko, Chris Saindon) please make sure they know that what they give to us is important and the gifts that give sustain us.

## Remarks of the Chair of the Official Board

We have faced many challenges—particularly the basement flooding and the pandemic. Thank you to Patrick Woodbeck, Laura Steidl, and Myrna Hagues for continuing to provide services. Thank you for the work of the Executive Team, the Finance and Stewardship Council, and the Re-opening Committee. Thank you to Melissa Davidson for reaching out to the families of Bible Adventures and Tot Time participants. A big thank you to the community of Windsor Park United Church.

## Closing Prayer

Patrick Woodbeck led the meeting in closing prayer.

## Adjournment

Gloria Saindon adjourned the meeting at 12:41 p.m.

Gwen Polak  
Corresponding Secretary, Official Board

Gloria Saindon  
Chair, Official Board



# Windsor Park United Church 2021 Annual Report

## Minister's Musings

What does one say in an Annual Report while we continue to be in the midst of a pandemic? What does one say about this past year?



“I close my eyes and I can see  
The world that's waiting up for me  
That I call my own  
Through the dark, through the door  
Through where no one's been before  
But it feels like home  
They can say, they can say it all sounds crazy  
They can say, they can say I've lost my mind  
I don't care, I don't care, so call me crazy  
We can live in a world that we design.”

These lyrics are from the song “A Million Dreams” from the movie *The Greatest Showman* and I think that they sum up what I have been thinking about this past year. We have been living through a time of stress, struggle, isolation, and loneliness but it is not the end. There is more waiting for us just up ahead, if only we can reach out for it. This past year we have been blessed with a dedicated group of individuals who have continued to bring us weekly worship, both in the worship itself and in the production of the worship to enable it to be posted online (which is not small feat, but rather takes a considerable number of hours). We have had an Executive that has continued to meet and look after the work of the church as best as they are able. We have had an Outreach Council that has continued, despite all of the restrictions, to offer the hospitality of this community to West Broadway Community Ministry, when others have not. Outreach continued this year with Christmas hampers, including a couple of special ones for families connected to this community, who really needed the help this year. We have a lot that has happened that we can use to springboard ourselves into dreaming of our future and I believe that this is the time when we are challenged to take that chance, to take that first step to live in a world that we design; a world where no one goes hungry, a world where everyone has enough, a world of love and equality, a world, like God's world.

These past, almost, two years have been tough. Yet, through it all we have held on to what is important, worship in the community and reaching out to those in need. Let us take this time to refocus, to think about who we want to be, to dream about what we can be, and then to work towards making that a reality for all of us. We are blessed to be a part of this wonderful community. We know what is important for this community and for the world. As we continue forward let us dream big, let us dream the dreams that God has for the world. Let us then work towards bringing those dreams to life. We can do it, we, in the midst of this time, have been given a chance to see ourselves anew and to dream anew of who and what we can be in the world. It is up to us to follow through. So I invite you as we look back on this past year to celebrate all that we have continued to do, to honour those who have worked so diligently to keep our mission and vision alive

## Windsor Park United Church 2021 Annual Report

during this time, and to look forward to a future dream of who we might be in the world. I invite you to join me on this journey. It is an exciting time, it is a scary time, it is our time together. Please join me.

Respectfully submitted  
*Rev. Patrick Woodbeck*, Minister



### OFFICIAL BOARD

As I sat down to write this report for the Annual Congregational Meeting, I wondered what I could provide that I haven't already done so through the monthly and sometimes weekly updates that I provided to everyone during the past year. Yes, I could go back and recap what we have done over the past year, but that didn't seem fair to anyone to have to re-read it again.

So, I thought back to the last full worship service, without restrictions, that we held in the church, March 15, 2020. This was the first recorded service put onto our YouTube site, but it was also the last time we didn't have to be 6 meters apart, the full Praise Team band included, were able to play together and it was the last time you could hear the voices of everyone talking to each other as they left the worship service for what we thought would only be a few weeks.

I have not been able to watch this service, as I was away when it happened, and I felt guilty for not being here to help make decisions that would affect everyone. So, finally, after 22 months, I was able to sit down and watch and listen to the entire service. So why am I going back and reliving this date and not letting everyone know what we have accomplished in the past year? The reason is simple, **as this was a turning point in the life of Windsor Park United Church.**

I listened to Patrick's welcome message as he spoke about the challenges and decisions that the Executive and administration faced in the previous week. The decisions, that even today the Executive and administration are still facing in this time of uncertainty, that the safety and well-being of our community of faith are front and CENTRE on all decisions we make. His message, "if we shut down for a few weeks, we will be able to gather again", seemed very clear at the time, but we had no idea what this Pandemic would bring and all the uncertainty with it.

## Windsor Park United Church 2021 Annual Report

The third Sunday of Lent, “**What do we need or what do we want**”, that’s still the question we ask ourselves today. We took what the congregation needed and tried the best we could to address the wants. Yes, some people would disagree with our decisions, but had they looked at the full picture and asked us questions? We were always and continue to be open for discussions and suggestions. Decisions that were made were not easy ones and today, they are continuing to not be easy ones, but they were made using the current provincial health protocols along with ones that our own Re-opening committee had made, with the end goal being the health and safety of our congregation.

I listened to all the music, the words that were spoken in the prayers, the scriptures and the sermon, it was as if God was testing us to see what we could handle. He is still testing us, and we can and have responded to pass the test even though it has been a tough journey. We have gone from 3 people doing the service, slowly increased to 5 as restrictions allowed, even up to 10! Only to be brought back down to 4 and 5 again. It’s tough, but we continue to deliver the message, because that’s **what we need to do!** Listen to the Benediction and response, you are not alone in this time of want and need.

From this place of prayer and praising  
Cross and table, well-worn pews  
God, we leave to work and witness  
Living every day for you  
Bless us on our Lenten journey  
Loving Parent, Holy Friend.  
Spirit, guide your people onward  
**Till once more we meet again.**

**Then the band played on**, as the congregation left the building.

We have come a long way since this service, and we continue to move forward with changes as we work through this pandemic together. We know there have been bumps along the way and there will continue to be more bumps, but we have had to pivot once before, and we will continue to do so as we need.

**Together, we can make a difference.**

I invite you all to watch the service from March 15, 2020 again or maybe for the first time. Its powerful message holds true today. What we have learnt from this experience is that we are adaptable to change and can make a difference no matter how the message gets delivered.

Respectfully submitted,  
*Gloria Saindon*, Chair, Official Board

# Windsor Park United Church 2021 Annual Report

## BOARD OF TRUSTEES

These past two years have been a busy time for our trustees. We had the basement flood in late 2019 with the reconstruction in 2020. We have had a review of our insurance to make sure that it is all up to date and that we are appropriately covered. Now we have the reconstruction of the chancel area of the sanctuary, to make the entire sanctuary accessible to all persons regardless of mobility. We received a grant for this work in late 2019, but due to the flooding in the basement, the onset of COVID-19, the work in the sanctuary was postponed. In 2021 we began to look forward to getting this work completed. There was a committee formed to lead this work and Linda Dart and I, from the trustees, were a part of that group to ensure that the property was respected during the process. We finally decided in August on a construction company and their quote for the work, which was within our budget, of \$20,000, was accepted. Although work was not started, due to extenuating circumstances, it has been scheduled to begin in the New Year. We, your trustees will be involved with this work throughout the entire process. I would like to thank the trustees; Linda Dart, Wilma Hunnie, Bunny Reid, Morag Fisher, and Rev. Patrick Woodbeck for all their continued work on behalf of the community.

Respectfully submitted,  
*Rev. Patrick Woodbeck*, Chair



# Windsor Park United Church 2021 Annual Report

## FROM THE OFFICE

### **We welcomed the following by baptism:**

Levi Robert Brown (August 22, 2018) son of Bob and Carman

Henry Lloyd Angus (December 4, 2020) son of John and April

Zaajak Lion Zanewich (July 31, 2020) son of Frederick and Whitney

Lyric Daniel Lee Carswell-Feniuk (April 25, 2020) son of Dan and Lindsay

Faith Julia Lindsay Carswell-Feniuk (May 18, 2021) daughter of Dan and Lindsay

### **We extended our sympathy to:**

The Read Family on the passing of Derek on January 16, 2021

The Pilek / Gardiner Family on the passing of Gail on February 12, 2021

The Miyata Family on the passing of Tsutomu (Tom) on February 19, 2021

The Gates / Wooley Family on the passing of Colleen on March 14, 2021

The Atkins / Moss Family on the passing of Gail on March 30, 2021

The Bradley Family on the passing of Sheila on May 30, 2021

The McQuat Family on the passing of Bill on June 6, 2021

The Schlamb Family on the passing of Larry on June 28, 2021

The Gilchrist Family on the passing of Kevin on August 1, 2021

The Bilton / Supeene Family on the passing of Lily on August 27, 2021

The Griffiths Family on the passing of Evelyn on December 2, 2020

The Ramcharan Family on the passing of Elaine on September 27, 2021

The Page Family on the passing of Wayne on May 21, 2021

The Prince Family on the passing of Ollie on November 11, 2021

The Campbell Family on the passing of David on November 20, 2021

The Smallwood Family on the passing of Helen on November 27, 2021

The Stephen Family on the passing of Sheryl on December 8, 2021

The Danchuk Family on the passing of Eleanor on December 16, 2021

# Windsor Park United Church 2021 Annual Report

## SUMMARY

Number of Marriages	0
Number of Baptisms	5
Number of Funerals	7

## MEMBERSHIP ROLL

<b>Total at December 31, 2020</b>	<b>358</b>
Added by Baptism/Confirmation	0
Added by Profession of Faith	0
Added by Transfer	0
Removed by Death	10
Removed by Board Action	13
Removed by Transfer	0
Removed by Own Request	6
<b>Total at December 31, 2021</b>	<b>329</b>

Respectfully submitted  
*Susan Turley*, Office Administrator





## Windsor Park United Church 2021 Annual Report

### MINISTRY AND PERSONNEL COMMITTEE

We began another COVID-19 year with the same committee as last year, John Lwiwski, Howard Ashdown and myself as chairperson.

We met a couple of times in-person to divide up the tasks. We conducted job evaluations, reviewed and updated the job descriptions for all positions.

The Hub committee was in need of someone to run the Hub, so we aided in the hiring of Maddie Vanderhooff.

I wish to thank Laura Steidl, Myrna Hagues, Gina Grant, Sue Turley, and Patrick Woodbeck for going the extra miles to keep our church services going and our community informed.

Respectfully submitted  
*Eleanor Lwiwski*, Chair

### BUILDING AND PROPERTY

2021 was a quiet year due to COVID 19 and restrictions.

Some of the updates that were completed were.

- All outside windows and doors were pressure washed, primed where necessary and repainted.
- New sign was installed and backing boards and the Windsor Park United Church name was repainted. Painting was done by Bill Belsham, Wayne Baldwin, Leo Grandy, and Dwayne Kinnaird.
- Outside door kick plates were removed and refinished.
- All stained ceiling tiles in basement were replaced.
- New ballasts and T8 bulbs were replaced in North room by Wayne Baldwin and Cole Czarnecki.
- Memorial benches were repainted by Don and Wilma Hunnie.

Respectfully submitted  
*Wayne Baldwin, Bill Belsham*, Co-Chairs

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## WPUC Church at Home



### WORSHIP COUNCIL

Worship Council met in September to discuss the reopening of the church and the process for in-person services and then again in November to prepare for the Advent and Christmas season. Due to COVID-19 restrictions and online services the committee has not been meeting on a regular basis.

Respectfully submitted  
*Sarah Closen*, Chair

### MUSIC REPORT

The Music Ministry continued to look different and evolve throughout the year in 2021. Due to the COVID-19 pandemic, our Worship Choir was unable to meet, and we have truly missed both their music and work together as a community this year. In late fall we were deeply saddened by the passing of Helen Smallwood, who shared her beautiful soprano voice with us for decades and was a valued member of the Worship Choir even in “retirement.”

We started the year 2021 by continuing with our prerecorded online services. The task of providing service music and anthems was shared by the Worship Team and the Praise Team. The musicians involved throughout the year were: Julia Bateman (vocals), Trista Closen (vocals), Sarah Closen (vocals), Amber Cottreau (vocals), Myrna Hagues (piano/organ), Heather Karavas (guitar/vocals), John Lwiwski (vocals), Courtney Maertens (vocals), Gordon Nazarko (drums), Chris Saindon (bass), Gloria Saindon (vocals) and Patrick Woodbeck (vocals). We could not have provided online services that looked as much like “church” as possible without the outstanding dedication and commitment of these individuals!



## Windsor Park United Church 2021 Annual Report

For prerecorded services, those presenting leadership for church services had to follow public health guidelines regarding the number of people present, as well as observing church safety protocols. Under the direction of Manitoba Public Health and our own Reopening Committee, these guidelines went through numerous changes, which is why you will have seen different numbers of people during different waves of the pandemic. Music has continued to be an important part of the worship life at Windsor Park United Church and throughout the year the music was carefully chosen to offer faithful support to our congregation at home.

While we usually take some time off during the summer, the decision was made to provide weekly worship services throughout the months of July and August to keep our church community connected. Four of the services were designed around secular songs, with Patrick making connections to our life of faith. Two of the services were “best of” music services, letting us revisit and enjoy some of the music from our time online. During the summer (and with record high temperatures and no air conditioning!) our dedicated singers kept meeting and recording. We also decided to try an experiment - we would join the women of the worship team with our four talented Praise Singers, and our new group, the “Harmony Singers,” was born! I am very grateful for the amazing talent in this group, as they practice and record quality music with a very limited time together!

The fall had us looking forward to two exciting things. First was the possibility of opening the church for in person services. Second, was a time of construction at the front of the church to make it more accessible, through a United Church “Seeds of Hope” grant. After an original starting date of September, construction was delayed to January 2022, but we were able to open for services in a limited capacity starting on October 10, 2021. A decision was made that we would continue to provide services online for those at home as well, considering our high number of viewers via our website/YouTube as well as public health considerations and the need to remain flexible. This complicated the music programming yet again as we needed to have both recorded versions of the hymns as well as people available on Sunday mornings to do the music live. We also had to be mindful that we would need to be able to pivot with very little notice, should public health mandates change. I am grateful to the Worship Team who carried most of the Sunday services, while the Harmony Singers continued to record much of the music for the online services. A real treat was to have the eight Harmony Singers live during in-person services a few times as well!

As we planned our Advent services, we decided to have both the Longest Night and Christmas Eve services as online only. We hope you were able to view them at a time most convenient to you. With changing health orders in mid-December, this turned out to be a good decision and we didn't have to scramble at the last minute to change plans. In December, we also had some fun recording a program of Christmas carols, and a revisiting of music from concerts past was also posted online. All our services continue to be available on both our website and YouTube channel.

## Windsor Park United Church 2021 Annual Report

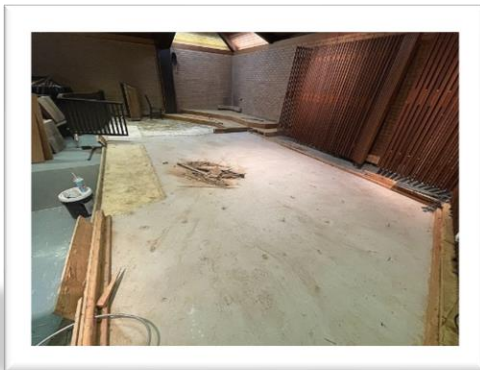
As we move forward, our music programmes will continue to adapt. The timeline and protocols may be, as yet, unknown, but there is nothing more uplifting and moving than voices joining together to praise God through song. I would like to say a very sincere thank you to all the musicians who dedicate their time and talent to the music ministry at Windsor Park United Church. Also, thank you to Patrick Woodbeck (minister) and Gloria Saindon (Chair of the Board) for their ongoing leadership and for going far above and beyond their role descriptions. And a very special “Thank you” goes out to everyone at home, for your continued support during this most unusual period in the life and work of Windsor Park United Church!

Respectfully submitted  
*Laura Steidl*, Music Director

### CHRISTIAN DEVELOPMENT, ENGAGEMENT, AND CARE COUNCIL

We have not met during the past year so there is nothing to report.

Respectfully submitted  
*Deanna Kernaghan*, Chair



## Windsor Park United Church 2021 Annual Report

### OUTREACH COUNCIL

With help from friends in the Windsor Park United Church congregation, we continued to support the lunch program and emergency pantry at the West Broadway facility. Throughout the pandemic, West Broadway Community Ministry has remained open for its clients albeit with necessary changes to ensure the safety of all who work/ volunteer there or who access its services. For our part, we prepare 120 bagged lunches once a month and deliver these for distribution at the West Broadway Community Ministry doors. We gratefully acknowledge the steady supply of baking along with the donations of time, expertise and finances. Special thanks to Margo Baldwin, Shirley Goossen, Carol Belsham, and Deanna Kernaghan for their ongoing support of this endeavour.

In January and February, we invited Windsor Park United Church members to participate in a virtual blanket-making bee. A stunning variety of quilts, afghans, and purchased bed linens were donated in support of Sleep in Heavenly Peace. This organization provides free beds to children in Winnipeg whose families are unable to afford such luxury. Special thanks to Deanna Kernaghan for connecting us with Sleep in Heavenly Peace.

With surplus funds from our 2020 Christmas Hamper project, we purchased grocery gift cards in lieu of Easter Hampers. These were presented to the refugee family that was sponsored by Windsor Park United Church, as well as another family in need that has connections to our church.

In August, we put out a request for school supplies on behalf of a young woman who was returning to her home in Senegal. Fatimata, a foreign student who had been volunteering at West Broadway for two years while studying at the University of Winnipeg, was connected with churches in our cluster by the community minister at West Broadway. Before Fatimata's departure, we were able to provide her with several bags of supplies to distribute as needed in her home community.

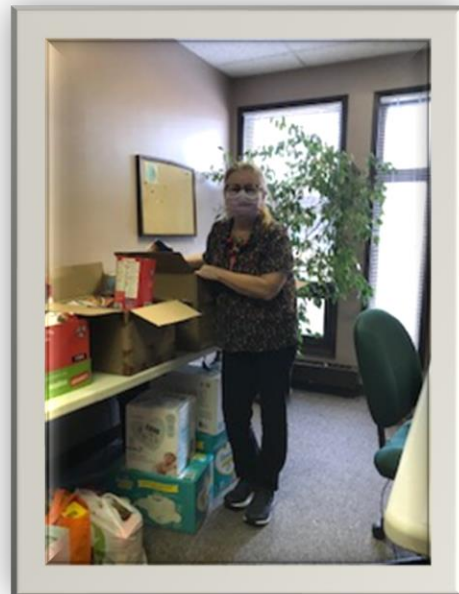
In December, we once again participated in the Feed-a-Family program organized by the Christmas Cheer Board. Fifteen Hampers were prepared for and delivered to families and pensioners in our community. Countless people stepped up to pack groceries, wrap gifts, and make safe deliveries to the recipients. This year, the Sparks and Brownie Group that meet in our church contributed items for a family hamper as part of their badge-earning program. Another group, the Alpha Lodge #92 of the I.O.O.F., made a generous financial donation to help with our expenses. As well, we humbly thank all members of the congregation who supported this project financially and enabled us to cover all of our costs.

Our Mitten Tree bloomed profusely again this year. Draped lovingly amongst and beneath its branches (...and spreading out far around beyond its trunk) were **over 200 winter accessories**. We thank the talented craftspeople—and shoppers—from our own congregation who shared their talent, time, and resources so generously. The items were transported to Rossbrook House, Splash Daycare, and Agape Table in Winnipeg.

## Windsor Park United Church 2021 Annual Report

Looking back at what was accomplished in 2021 by so many caring individuals is very heartening. It also encourages us to move ahead with renewed optimism and energy. Happy New Year, everyone!

Respectfully submitted  
*Gwen Polak*, Chair



## Windsor Park United Church 2021 Annual Report

### PRAIRIE TO PINE

As with everything else that has been affected by COVID-19 the Prairie to Pine Regional Meeting was also adapted to ensure the safety of the participants. In 2021 the Regional Council met in June via Zoom for a day-long meeting. The meeting, this past year, transitioned from mainly a business meeting to an information meeting which made the entire day less formal. One of the main educational pieces presented at the meeting was an overview of the history of First Nations including many of the challenges that have historically come from, and continue to be perpetuated, on our Indigenous brothers and sisters, by the Indian Act. The presentation spoke to the lack of freedom, lack of mobility, and the general sense of helplessness fostered by this Act and how this continues even today.

An important piece of business that was handled at the meeting was the moving, passing, and acceptance of the Nomination Report with the Regional Executive and Committees of the Region all affirmed for the coming year.

The Regional News has transitioned at the end of this year with there now being two versions of the Weekly Region Newsletter. Every second week the newsletter will contain news from the Region, the National Church, and communities of faith. The newsletters that are distributed on the off weeks will contain announcements of events, learning opportunities, and other articles of interest.

We hope that in the coming year, 2022, we will once again be able to meet together as a full court of the Church.

Respectfully submitted  
*Rev. Patrick Woodbeck*



Any woman who is willing to contribute her prayers, gifts and services for the work of the Church in the world is welcome to join the UCW

### UNITED CHURCH WOMEN

The only thing we need to report is that we gave \$1,500.00 to the General Fund of the church in 2021. Our members keep in touch by phone and email.

Respectfully submitted  
*Alana Davis, Leader*

## Windsor Park United Church 2021 Annual Report

### FINANCE & STEWARDSHIP

Thank you for your generous support and stewardship in 2021. For all the challenges that 2021 presented your ongoing and steadfast support of our congregation and mission of Windsor Park United Church was amazing. Your support through Envelopes and PAR along with donations through CanadaHelps and government pandemic grants meant our budgeted revenue was met. We also gave ourselves a “stretch goal” to increase givings to cover the deficit, we didn’t achieve that goal.

In terms of the 2021 Financial Year, according to the last report we finished with a deficit of only \$3,487.00 which is only a fraction of the budgeted loss of \$34,317.00. We achieved that with grants from restricted funds of \$22,500.00 to cover costs. If you remove those funds than the deficit is \$25,987.00. The yearly revenue almost matched the budgeted amount, the difference is with the expenses which were around \$1,500.00 higher than budgeted. There were savings were spread amount the councils either due to less photocopying, snow, and in-person worship. The fact that our basement was rebuilt meant ordinary building maintenance expenses were not needed. The report also shows we have exceeded the Ministry and Personnel budget since some staff worked during their usual "down time" while other were owed for past missed vacation days.

If we were open and could rent our facilities and hold fundraisers, we may have realized most of the budgeted \$24,000.00 income and balanced the budget.

With this foundation, we, as a congregation provide regular support to West Broadway Community Ministry, Christmas hampers, local schools and our food pantry helps our neighbours.

Our Finance and Stewardship conversation will continue into 2022.

Respectfully submitted  
*Doug Waldron*, Representative

# THE BUDGET

# 2022



## Windsor Park United Church 2021 Annual Report

<b>BUDGET 2022</b>			
<b>REVENUE</b>	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>
Initial offerings	\$200.00	\$80.00	\$200.00
Canada Helps	-	\$9,325.00	\$10,845.00
Envelopes and PAR	\$142,000.00	\$135,080.00	\$135,700.00
Open	\$3,800.00	\$1,376.00	\$1,500.00
Congregational events	\$2,200.00	\$1,450.00	\$1,500.00
Loans From Restricted Funds	\$10,000.00	\$24,000.00	-
Miscellaneous/Government subsidy	\$25.00	\$17,402.32	-
Rentals	\$6,500.00	\$900.00	\$20,000.00
Interest	\$1,100.00	\$1,272.85	\$1,100.00
U.C.W.	\$1,000.00	\$1,500.00	\$1,000.00
Weddings (net)	\$200.00	-	\$200.00
Funeral receptions (net)	\$3,600.00	\$75.44	\$3,600.00
<b>Total</b>	<b>\$170,625.00</b>	<b>\$92,461.61</b>	<b>\$175,645.00</b>
<b>EXPENSES</b>			
<b>Property Council</b>	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>
Insurance	\$6,000.00	\$6,003.90	\$6,850.00
Maintenance & repair	\$4,200.00	\$4,121.46	\$4,200.00
Miscellaneous	\$50.00	-	\$50.00
Water & Sewer Levy	\$1,522.00	\$1,521.67	\$1,522.00
Snow Removal	\$3,000.00	\$922.50	\$5,000.00
Yard worker	\$1,080.00	\$1,373.50	\$1,500.00
Hydro	\$3,000.00	\$2,826.57	\$3,000.00
Water	\$750.00	\$462.89	\$750.00
Natural gas	\$3,060.00	\$3,752.66	\$4,272.00
<b>Total</b>	<b>\$22,662.00</b>	<b>\$20,985.15</b>	<b>\$27,144.00</b>
<b>Christian Development, Engagement, and Care Council</b>			
<b>Christian Development, Engagement, and Care Council</b>	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>
Craft Sale	-\$600.00	-	-\$600.00
Curling	-\$125.00	-	-\$125.00
Picnic	-\$100.00	-	-\$100.00
Welcome back luncheon	-\$140.00	-	-\$140.00
Coffee & supplies	\$400.00	\$164.82	\$400.00
Adult education	\$100.00	-	\$100.00
Confirmation	\$75.00	-	\$75.00
Library	\$100.00	-	\$100.00
Miscellaneous	\$75.00	-	\$75.00
Tot Time	\$50.00	-	\$50.00
Church School Curriculum	\$250.00	-	\$250.00
Summer Sunday school	\$200.00	-	\$200.00
Youth group	\$200.00	-	\$200.00
Cards, postage, etc.	\$200.00	-	\$200.00
Christmas shut-ins boxes	\$200.00	-	\$200.00
Food Handling Certs	\$500.00	-	\$500.00



## Windsor Park United Church 2021 Annual Report

<b>Christian Development, Engagement, and Care Council (continued)</b>	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>
Hospital Parking	\$50.00	-	\$50.00
Seminars	\$125.00	-	\$125.00
<b>Total</b>	<b>\$1,560.00</b>	<b>\$164.82</b>	<b>\$1,560.00</b>
<b>Outreach Council</b>			
	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>
Broadview	-	-	-
Christmas Hampers	-	-	-
WPUC Emer. Pantry	\$50.00	-	\$50.00
West Broadway	\$1,000.00	\$993.43	\$1,000.00
<b>Total</b>	<b>\$1,050.00</b>	<b>\$993.43</b>	<b>\$1,050.00</b>
<b>Ministry and Personnel Committee</b>			
	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>
Minister's Salary	\$60,232.39	\$70,193.94	\$62,808.98
Minister's Automobile Allowance	\$3,200.00	\$3,199.92	\$3,241.60
Learning Resources & Continuing Education	\$1,450.00	\$85.24	\$1,460.75
Minister's Basic Telephone	\$1,380.00	\$1,380.00	\$1,418.20
Minister Study Funds	\$1,570.00	\$912.03	\$1,620.80
Relief/part-time salaries	\$1,000.00	\$1,055.43	\$1,000.00
Office Administrator	\$25,464.71	\$23,314.53	\$25,795.75
Secretary's study fund	\$200.00	-	\$200.00
Caretaker	\$10,698.25	\$10,698.24	\$10,837.33
Choir director	\$8,004.11	\$10,672.20	\$8,108.16
Organist	\$6,404.58	\$6,404.64	\$6,487.84
Conference	\$500.00	-	\$500.00
Payroll expense	\$400.00	\$532.20	\$400.00
Worker Compensation Board	\$175.00	\$181.59	\$175.00
Employees benefits	\$21,400.00	\$24,816.93	\$23,000.00
Miscellaneous expense	\$200.00	-	\$200.00
<b>Total</b>	<b>\$142,279.04</b>	<b>\$153,446.89</b>	<b>\$147,254.41</b>
<b>Worship Council</b>			
	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>
Sacraments	\$100.00	\$93.60	\$100.00
Pulpit supply	\$1,200.00	-	\$1,200.00
Evening Service/Honorariums	\$200.00	-	\$200.00
Music-Joyful Noise	\$50.00	-	\$50.00
Joyful Noise Expenses	\$25.00	-	\$25.00
Music-Choir	\$400.00	\$22.72	\$400.00
Choir Expenses	\$50.00	-	\$50.00
Music - Praise Band	\$50.00	-	\$50.00
Praise Band Expenses	\$100.00	-	\$100.00
Praise Band Rentals	\$100.00	-	\$100.00

## Windsor Park United Church 2021 Annual Report

Worship Council (continued)	2021 Budget	2021 Actual	2022 Budget
Piano tuning	\$225.00	-	\$225.00
Sound/Lighting Equipment	\$100.00	-	\$100.00
Pascal candle	\$100.00	-	\$100.00
Decorations, Visuals, Resources	\$200.00	\$130.01	\$200.00
Workshop fund	\$100.00	-	\$100.00
Copyright fees/Resources/Books/etc.	\$700.00	\$440.00	\$700.00
<b>Total</b>	<b>\$3,700.00</b>	<b>\$686.33</b>	<b>\$3,700.00</b>
<b>Finance Council</b>			
	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>
Bank Charges	\$800.00	\$1,152.94	\$800.00
Postage	\$600.00	\$1,153.37	\$600.00
Computer maintenance/repair	\$900.00	\$1,364.04	\$900.00
Stationary & office supplies	\$7,200.00	\$2,320.67	\$7,200.00
Telephone/Internet	\$1,450.00	\$1,656.23	\$1,450.00
celebrate Stewardship	\$500.00	-	\$500.00
Review Engagement Fee	\$3,315.00	\$3,285.00	\$3,845.00
Miscellaneous	\$25.00	-	\$25.00
Denominational Assessment	\$9,416.00	\$8,901.00	\$8,424.00
<b>Total</b>	<b>\$24,206.00</b>	<b>\$19,833.25</b>	<b>\$23,744.00</b>
<b>Total Expenses</b>	<b>\$195,457.04</b>	<b>\$196,109.87</b>	<b>\$204,452.41</b>
<b>Surplus/(Deficit)</b>	<b>-\$24,832.04</b>	<b>-\$3,648.26</b>	<b>-\$28,807.41</b>
<b>MISSION AND SERVICE</b>			
	<b>2021 Budget</b>	<b>2021 Actual</b>	<b>2022 Budget</b>
	\$14,000.00	\$12,000.00	\$12,000.00

**FINANCIAL STATEMENTS**  
**YEAR END**  
**DECEMBER 31, 2021**  
**(next page)**

# Windsor Park United Church 2021 Annual Report

**WINDSOR PARK UNITED CHURCH**  
**Financial Statements**  
**Year Ended December 31, 2021**  
*(Unaudited)*

# Windsor Park United Church 2021 Annual Report

WINDSOR PARK UNITED CHURCH  
Index to Financial Statements  
Year Ended December 31, 2021  
*(Unaudited)*

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Statement of Changes in Net Assets	4
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## INDEPENDENT PRACTITIONERS' REVIEW ENGAGEMENT REPORT

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To the Members of Windsor Park United Church

We have reviewed the accompanying financial statements of Windsor Park United Church which comprise the statement of financial position as at December 31, 2021 and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Practitioner's Responsibility for the Financial Statements

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### Basis for Qualified Conclusion

The Church has recorded historical capital assets and had previously recorded amortization on these assets. However, the Church has since ceased amortizing these assets. We were not able to obtain satisfactory evidence to support the value of assets recorded in the statement of financial position and therefore were unable to determine whether any further amortization or other impairment in value should be recorded.

### Qualified Conclusion

Based on our review, except for the effects of the matter described in the *Basis for Qualified Conclusion* paragraph, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of Windsor Park United Church as at December 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with the Canadian accounting standards for not-for-profit organizations.

### *Exchange*

Chartered Professional Accountants LLP  
Winnipeg, Manitoba  
March 11, 2022

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**WINDSOR PARK UNITED CHURCH**  
**Statement of Financial Position**  
**December 31, 2021**

	Unrestricted Fund 2021	Investment in Capital Assets 2021	Vision Fund 2021	Internally Restricted 2021	Total 2021	Total 2020
<b>ASSETS</b>						
<b>CURRENT</b>						
Cash	\$ 132,945	\$ -	\$ -	\$ -	\$ 132,945	\$ 135,002
Term deposits	-	-	-	-	-	20,000
Goods and services tax recoverable	233	-	-	-	233	2,070
	133,178	-	-	-	133,178	157,072
CAPITAL ASSETS (Note 4)	-	551,308	-	-	551,308	551,308
INTERFUND	(50,398)	-	17,498	32,900	-	-
	\$ 82,780	\$ 551,308	\$ 17,498	\$ 32,900	\$ 684,486	\$ 708,380
<b>LIABILITIES</b>						
<b>CURRENT</b>						
Bank indebtedness (Note 5)	\$ 487	\$ -	\$ -	\$ -	\$ 487	\$ 633
Accounts payable and accrued liabilities	6,052	-	-	-	6,052	9,907
	6,539	-	-	-	6,539	10,540
DEFERRED REVENUE (Note 2, 5)	88,829	-	-	-	88,829	88,390
	95,368	-	-	-	95,368	98,930
<b>NET ASSETS (DEBT)</b>	(12,588)	551,308	17,498	32,900	589,118	609,450
	\$ 82,780	\$ 551,308	\$ 17,498	\$ 32,900	\$ 684,486	\$ 708,380

**ON BEHALF OF THE BOARD**

\_\_\_\_\_ Treasurer

\_\_\_\_\_ Chair of Trustees

See notes to financial statements

**WINDSOR PARK UNITED CHURCH**  
**Statement of Revenues and Expenditures**  
**Year Ended December 31, 2021**  
*(Unaudited)*

	2021	2020
<b>REVENUES</b>		
Donations	\$ 153,194	\$ 159,921
Program revenue <i>(Note 6)</i>	67,234	19,449
Province of Manitoba - Manitoba Bridge Grant Program	15,000	5,000
Interest income	1,273	2,627
Province of Manitoba - Manitoba Youth Jobs Program	1,074	-
Government of Canada - Temporary Wage Subsidy	-	2,787
	<u>237,775</u>	<u>189,784</u>
<b>EXPENSES</b>		
Christian development council	-	47
Congregational involvement	165	49
Finance council	16,605	18,965
Ministry and personnel	147,791	138,142
Outreach council	993	1,127
Professional fees	3,285	3,285
Program expenses <i>(Note 6)</i>	67,234	19,449
Property council	21,348	20,448
Worship council	686	1,857
	<u>258,107</u>	<u>203,369</u>
<b>DEFICIENCY OF REVENUES OVER EXPENSES</b>	<u>\$ (20,332)</u>	<u>\$ (13,585)</u>

See notes to financial statements

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**WINDSOR PARK UNITED CHURCH**  
**Statement of Changes in Net Assets**  
**Year Ended December 31, 2021**  
*(Unaudited)*

	Unrestricted Fund	Investment in Capital Assets	Vision Fund	Internally Restricted	2021	2020
<b>NET ASSETS (DEBT) - BEGINNING OF YEAR</b>	\$ (14,756)	\$ 551,308	\$ 17,498	\$ 55,400	\$ <b>609,450</b>	\$ 623,035
Excess (deficiency) of revenues over expenses	(20,332)	-	-	-	<b>(20,332)</b>	(13,585)
Transfer <i>(Note 2)</i>	22,500	-	-	(22,500)	-	-
<b>NET ASSETS (DEBT) - END OF YEAR</b>	\$ (12,588)	\$ 551,308	\$ 17,498	\$ 32,900	\$ <b>589,118</b>	\$ 609,450

See notes to financial statements

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**WINDSOR PARK UNITED CHURCH**  
**Statement of Cash Flows**  
**Year Ended December 31, 2021**  
*(Unaudited)*

	2021	2020
<b>OPERATING ACTIVITIES</b>		
Deficiency of revenues over expenses	\$ (20,332)	\$ (13,585)
Changes in non-cash working capital:		
Accounts payable and accrued liabilities	(3,855)	(11)
Goods and services tax recoverable	1,837	(1,703)
Deferred income	439	8,983
	<u>(1,579)</u>	<u>7,269</u>
Cash flow from operating activities	<u>(21,911)</u>	<u>(6,316)</u>
<b>INVESTING ACTIVITIES</b>		
Purchase of term deposit	-	-
Redemption of term deposit	20,000	68,671
Cash flow from investing activities	<u>20,000</u>	<u>68,671</u>
<b>FINANCING ACTIVITY</b>		
Change in bank indebtedness	(146)	11,517
Cash flow from (used by) financing activity	<u>(146)</u>	<u>11,517</u>
<b>INCREASE (DECREASE) IN CASH</b>	<b>(2,057)</b>	<b>73,872</b>
CASH - BEGINNING OF YEAR	<u>135,002</u>	<u>61,130</u>
<b>CASH - END OF YEAR</b>	<b>\$ 132,945</b>	<b>\$ 135,002</b>

See notes to financial statements

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# Windsor Park United Church 2021 Annual Report

**WINDSOR PARK UNITED CHURCH**  
**Notes to Financial Statements**  
**Year Ended December 31, 2021**  
*(Unaudited)*

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1. DESCRIPTION OF OPERATIONS

The Church is a registered charity under the Income Tax Act of Canada. As a registered charity, the Church is exempt from income tax under Section 149(1).

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. Because a precise determination of many assets and liabilities is dependent upon future events, the preparation of financial statements for a period necessarily involves the use of estimates which have been made using careful judgement. The financial statements have, in management's opinion, been properly prepared within the reasonable limits of materiality and within the framework of the significant accounting policies summarized below:

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Capital assets

Capital assets are stated at historical cost less accumulated amortization. The Church has ceased amortizing capital assets.

Fund accounting

Windsor Park United Church follows the deferral method of accounting for contributions.

Revenues and expenses related to program delivery and administrative activities are reported in the Unrestricted Fund.

The Invested in Capital Assets Fund reports the assets, liabilities, revenues, and expenses related to Windsor Park United Church's capital assets.

The Vision Fund was established from the Marjorie Condon bequest and is under the board's control for how funds will be spent.

The Internally Restricted Fund was established upon the collection of a large one-time donation and is under the board's control for how funds will be spent. During the year ended December 31, 2021 the Church transferred \$22,500 (2020 - \$NIL) from the Internally Restricted to Unrestricted Fund for operating cash flow purposes.

Revenue recognition

The Church recognizes revenues from donations as received, in accordance with the specific method of accounting for the fund the donation was designated. Undesignated contributions are treated as revenue in the unrestricted fund.

Grant and program revenue is recognized using the deferred contribution method of accounting.

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# Windsor Park United Church 2021 Annual Report

**WINDSOR PARK UNITED CHURCH**  
**Notes to Financial Statements**  
**Year Ended December 31, 2021**  
*(Unaudited)*

3. FINANCIAL INSTRUMENTS

The Church is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Church's risk exposure and concentration as of December 31, 2021.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Church manages exposure through its normal operating and financing activities. The Church is exposed to interest rate risk primarily through its floating interest rate bank indebtedness.

4. CAPITAL ASSETS

	2021		2020	
	Cost	Accumulated amortization	Cost	Accumulated amortization
Land	\$ 11,284	\$ -	\$ 11,284	\$ -
Buildings	540,306	85,131	540,306	85,131
Furniture and equipment	84,849	-	84,849	-
	<b>\$ 636,439</b>	<b>\$ 85,131</b>	<b>\$ 636,439</b>	<b>\$ 85,131</b>
Net book value	<b>\$ 551,308</b>		<b>\$ 551,308</b>	

# Windsor Park United Church 2021 Annual Report

**WINDSOR PARK UNITED CHURCH**  
**Notes to Financial Statements**  
**Year Ended December 31, 2021**  
*(Unaudited)*

5. BANK INDEBTEDNESS

The Church has access to a line of credit up to a maximum of \$5,000, which bears interest at 4.6%. As at December 2021, the full amount remained available for use.

6. DEFERRED REVENUE

The Church has received funds, that have been restricted for specific purposes. These funds are deferred and recognized when expenses are incurred. The amount of the original restricted donations, and the receipts and disbursements to date are as follows:

	Opening balance	Receipts	Disbursements	Ending balance
M & S Fund	\$ -	\$ 12,057	\$ 12,057	\$ -
Choir donations	928	-	-	928
Youth group donations	463	-	-	463
Outreach donations	1,678	-	-	1,678
Winnipeg Foundation	1,121	-	1,121	-
Miscellaneous projects	2,165	1,075	1,104	2,136
Memorial garden	19,981	1,050	-	21,031
Embracing the Spirit	-	5,000	4,267	733
Sunday school	1,157	-	-	1,157
Memorial windows	-	1,120	1,095	25
Building upgrade	24,744	3,377	638	27,483
Winnipeg Foundation Stabilization	-	10,000	4,294	5,706
D. Robinson memorial library	122	-	-	122
Memorial fund	7,916	340	-	8,256
Welfare fund	6,483	1,965	1,834	6,614
Donations in kind	-	624	624	-
Seeds of Hope	20,000	-	10,000	10,000
Stay at Home Grant	-	30,200	30,200	-
Piano fund	1,632	865	-	2,497
	<u>\$ 88,390</u>	<u>\$ 67,673</u>	<u>\$ 67,234</u>	<u>\$ 88,829</u>

7. COVID-19

Reactions and restrictions to Coronavirus (COVID-19) continue to evolve and change regularly. Management of the Church continues to manage operations where possible, while looking out for the needs and safety of the public and their employees.

Operations in the historical financial statements, as presented, do not give rise to potential going-concern issues. However, given the uncertainties on the economy, management cannot predict the effect that this will have on their future operations or cash flows.

8. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.