

**Windsor Park United Church  
Board Minutes  
October 21, 2019**

**Present:**

Doug Waldron (Board Chair), Gloria Saindon (1<sup>st</sup> Vice Chair / Ministry and Personnel), Dale Napper (Treasurer), Patrick Woodbeck (Minister), June Kaan (Chair, Board of Trustees), Bill Belsham (Property Manager), Deanna Kernaghan (Chair, Congregational Involvement and Communications Council), Sarah Closen (Chair, Worship Council), Gwen Polak (Corresponding Secretary / Chair, Outreach Council), Alana Davis (President, UCW Executive)

**Recording Secretary:** Sue Turley

**Call to Order**

Doug Waldron called the meeting to order at 7:05 p.m.

**Devotion – Patrick Woodbeck**

Patrick Woodbeck read a piece entitled Five Significant Attitude Differences that Separate Growing and Declining Churches.

**Approval of Minutes**

On page 6, under Meetings, remove Board meeting April 8, 2019.

**MOTION:**

To accept the minutes of the Board Meeting of October 21, 2019 as amended.

Moved by: Gloria Saindon

Seconded by: Alana Davis

**Motion carried**

**Correspondence**

River City Sound Offered a Christmas Concert as a possible fund raiser. A minimum of \$400.00 was required to cover their costs and anything over that was split 50/50. The Board decided to pass on this offer.

A thank you card was received from Alice Hastings for making the sanctuary more accessible.

## Minutes of the October 21, 2019 Board Meeting

### Business Arising from the Minutes

June Kaan asked about the development of a plan for the special donation fund. Dale Napper is waiting for direction. Patrick Woodbeck noted that the monies were received two years ago this coming December and the donations were made with the understanding that we would do something with it. There needs to be a plan in place with rationale for the Annual Congregational Meeting in March 2020. This could be structural related, there was not any real guidance given with the donations with one coming from the residuals of the Piano Fund.

Alana Davis noted that the UCW did not receive a letter asking them to take on the responsibility of the Food Handler's Certificates. Gwen Polak will send out the letter.

### Reports

#### Ministerial

Patrick Woodbeck reported that we need to reach out and connect with people not attending services. He has started a weekly devotional and is receiving at least one response a week to the publication. The ProFuture Faith study group has been started with five registered. Walking Towards Reconciliation and Inked are both upcoming. He is attempting to appeal to a wider audience. He met with a representative from Glen Lawn Funeral Home's cemetery department. They do not have a policy right now regarding a scatter garden and are not willing to create one. We suggested moving and rebuilding our garden at their site but they have declined to enter into a conversation about this. Alternative suggestions included St. Vital cemetery and possibly the crown land located along the Seine River. A question about where the plaques would go was raised. Windsor Park United Church's property was originally six lots but was amalgamated into one lot when the parking lot was installed. Is it possible to subdivide the Memorial Garden into a separate lot? Dale Napper believes that this would not generate a tax bill depending upon the zoning. Another suggestion was to gift it to the City of Winnipeg. Is the gift bench our responsibility? Worship is well planned into Advent. The congregational survey had 10 returns with nine being useful.

#### Worship Council

Sarah Closen noted that Homecoming has been scheduled for November 3, 2019. November 10, 2019 is Remembrance Sunday. June Kaan noted that the pew sheets had disappeared and hoped that someone was following up with new people. Patrick Woodbeck had new pew cards printed. Pens will be placed in the pew racks. Alana Davis noted that Staples recycles pens.

## Minutes of the October 21, 2019 Board Meeting

### Treasurer's Report

Dale Napper reported that there is \$20,000 operating loss which is right on budget. Envelopes and PAR are \$5,000 more than budget. Alana Davis asked if the renters will offset the deficit. Patrick Woodbeck noted that one of the challenges faced by many congregations is that they rely on rental income to support their ministry. We need to look at how to support our ministry and have the rental income be over and above that amount. How do we talk about the value of Windsor Park United Church beyond the things that we have. Is Finance and Stewardship Council looking at the parameters of the Welfare Fund. Dale Napper reported that the various funds should be documented as to what the parameters are and that should be brought to the congregation meeting.

### Property

Bill Belsham raised the issue about the left over pieces of wood from the pew removal. There needs to be a new stand for the Christ Candle and perhaps the wood could be used for that. Kurtis Closen, Dana Stockwell, and Kent Stewart were possible suggestions about approaching to build the stand. The relief valve on the compressor was replaced. One of the wooden benches is to remain in the Memorial Garden. It was donated in memory of Gladys Gray and the other two benches could be moved to where we see fit. Patrick Woodbeck will contact the individual donating the two new benches and decline the offer. The windows will be dealt with next spring.

### Prairie to Pine

Patrick Woodbeck spoke about Faithful Footprints which provides grants around greening of building. There are both retrofit grants and do-it-yourself grants. The website address is faithfulfootprints.org. June Kaan will follow up. Patrick spoke about Church HUB. The regional meeting of Prairie to Pine will be held in Steinbach May 28-30, 2020. Commissioners to General Council 2021 will be elected.

### Board of Trustees

June Kaan reported that the Board of Trustees for 2019-2020 are Linda Dart, Norm Cassie, Morris Deveson, Wilma Hunnie, June Kaan, Derek Read, and Bunny Reid. Patrick Woodbeck also sits on the Board as required. The Trustees met on October 4, 2019 to review the insurance policy for Windsor Park United Church, and following an approved motion, the document was signed.

## Minutes of the October 21, 2019 Board Meeting

### **Ministry and Personnel Committee**

Gloria Saindon noted that the Ministry and Personnel Committee were happy to report that every position is filled and everything is running along smoothly. We are into the next phase of getting the contracts out before the end of December to be signed for the coming year. The position of chairperson will become vacant in March as Gloria assumes the role of the Chair of the Official Board. The committee members are Sarah Closen, Eleanor Lwiwski, and Gloria Saindon.

### **Finance and Stewardship Council**

Doug Waldron reported on behalf of the Finance and Stewardship Council. On Tuesday, December 3, 2019 at 7:00 p.m., the Council will be meeting to review the budget. There is a small dedicated group of counters. The Stewardship Campaign has been delayed for a year.

### **Membership and Pastoral Care Council**

Pat Todd submitted a written report. September 28, 2019 was the first Alzheimer's workshop with 33 people in attendance and the next one is October 26, 2019. Mavis Willson and Pat Todd worked the workshop that day and there was lots of information for the attendees. We are soon going to be planning our Thinking of You Baskets in the next couple of weeks. Many cards have been sent out to our members and Pat will continue to do so.

### **Congregational Involvement and Communications Council**

Deanna Kernaghan reported that our Annual Spring Dinner was held on April 28, 2019 and 150 tickets were sold. We were entertained by a group called "Double the Trouble", which was enjoyed by all. We also celebrated Grace and Cam Wilson's 68<sup>th</sup> Anniversary. We made a profit of \$1,643.75. The Church Picnic was held on June 9, 2019. We served hot dogs, chips, ice cream, and lemonade. The Waldrons donated a piñata. Patrick Woodbeck and Douglas Gauthier looked after the games. We made a profit of \$88.45. On May 8, 2019 we had Country blend entertain. The concert sold out very quickly. We sold 300 tickets and made a profit of over \$4,000. On September 8, 2019, we had our Welcome Lunch. People donated vegetables, cold meat, and dessert. We had 73 people in attendance. On October 19, 2019 we are having our Craft Sale. Jan Nazarko is looking after the rental of tables to crafters and all 25 tables have been rented. The UCW is running the canteen.

## Minutes of the October 21, 2019 Board Meeting

### Outreach Council

Gwen Polak reported that monthly lunches at West Broadway Community Ministry (WBCM) have been, and will continue, to be prepared and served by volunteers (meals for approximately 120 to 150 guests). They are exploring possible funding for special event/meal at WBCM to celebrate Manitoba's sesquicentennial in 2020. Shirley and Gord Goossen continue to collect donations of non-perishable groceries from WPUC, as well as baked goods from local Tim Horton's coffee shop, and deliver these to WBCM weekly. Day-old baked goods donated by Tim Horton's coffee shop (Lagimodiere at Fermor location) are collected, bagged, and frozen daily. (Over 600 items are "reclaimed" weekly.) Items are given to St. Matthews-Maryland Church Food Bank, West Broadway Community Ministry, and High Steppers Seniors Group. Thanks to Len and Deanna Kernaghan and Karen Gundrum for their regular assistance, as well as Andrew of the Sharon Nursing Home. In cooperation with the Christmas Cheer Board, council members, and other volunteers we will prepare and deliver 15 hampers on Saturday, December 14, 2019. White Gift Sunday will take place on Sunday, December 8, 2019. The congregation is being asked to suggest names of individuals / families in the community for whom we can make a hamper. Deadline for recipient names is November 1, 2019. The Mitten Tree will be on display in the sanctuary throughout the month of December. All donations of outerwear will be delivered to Rossbrook House in early January for use by the children who access the facility throughout the week.

### UCW

Alana Davis noted that the Cookie Walk is November 30, 2019. She noted that the UCW would be hosting after worship coffee on the first and third Sundays in December. She raised a question of who to go to about asking for help with the coffee. What about a possible coffee coordinator?

### Chair of the Official Board

Doug Waldron noted that the ProFuture Faith study group would be worth running again. Doug commented that in September, Patrick Woodbeck delivered a really good mediation on "Know Thy Neighbour." Doug suggested that the steps be painted with "All are Welcome" and "Know Thy Neighbour". The rental committee is a work in progress. Standards for the committee are being set up. John Lwiwski has assumed the sound technician position. Alana Davis is will to help with the rental committee.

## Minutes of the October 21, 2019 Board Meeting

### New Business

*Budget 2020* – Dale Napper noted that the budget sheets were sent out with a deadline of December 1, 2019. He recommends a full Official Board meeting be held on Sunday, December 8, 2019 to discuss the budget. He asked that councils provide ideas for fundraising and add them at the end of their budgets with activity, month, and expected profit. A uniform form for accounting for ticket sales, etc. should be developed. Patrick Woodbeck and Sue Turley will look into this.

*Fall Supper* – Gloria Saindon would like to explore the idea of bringing this to the community. Invite the Tabernacle of New Covent to join us. A tentative date has been set for October 24, 2020.

*Internal Transformation* – There was positive feedback from three people regarding the presentation during service about board governance. The next step is to get a group of people together to flesh this out. The Constitution needs to be updated. The difference options need to be explored and what they may look like be presented to congregation at the Annual Congregational Meeting. The PowerPoint will be reviewed at the October 27, 2019 coffee time.

### Meetings

Board Meeting – Sunday, December 8, 2019 @ 12:00 noon  
Executive Meeting – Sunday, January 12, 2020 @ 12:00 noon  
Annual General Meeting – Sunday, March 22, 2020 @ 12:00 noon

### Adjournment

The meeting was adjourned by Gloria Saindon at 9:24 p.m.

Doug Waldron  
Chair

Gwen Polak  
Corresponding Secretary