

Windsor Park United Church
Executive Team Meeting Minutes

September 15, 2019

PRESENT: Doug Waldron, Chair
Gloria Saindon, Vice-Chair
Bill Belsham, Property Manager
Pat Todd, Prairie to Pine Representative
Patrick Woodbeck, Clergy

Recording Secretary: Sue Turley

The meeting was called to order at 11:58 a.m.

Minutes

MOTION: That the minutes of the August 7, 2019 Executive Team meeting be approved as circulated.

Moved by: Pat Todd
Seconded by: Gloria Saindon

MOTION CARRIED

Correspondence:

A request was received from the Oddfellows about renting our facility (the North Room) the first and third Wednesdays of the month beginning in January 2020 from 7:00 p.m. until 10:00 p.m.

MOTION: That the Oddfellows be given permission to rent the North Room the first and third Wednesdays of the month beginning in January 2020 for \$75.00 per session.

Moved by: Gloria Saindon
Seconded by: Bill Belsham

MOTION CARRIED

An email was received from Darrel Delaronde regarding a concert with Saskia and Darrel on October 27, 2019. Patrick Woodbeck will respond that we are unable to commit to that date.

Minutes of the September 15, 2019 Executive Team Meeting

Correspondence (continued):

A letter was received from Nora Sanders, General Secretary of the United Church of Canada reporting on all that had happened the past year as the Church set our feet on a new path in its life.

A request was received from Little Moccasins asking for another storage shelf in the storage cupboard for some of their new mats. Gloria Saindon will look after clearing a shelf for them.

Business arising from the Minutes

Removal of the Pews – Worship Council approved the removal of two pews half way up on the left hand side. Churchill Park United Church was not interested in selling any of their chairs. Worship Council will be approached about using money from the Memorial Fund to purchase a few chairs.

Exit Plan for the Memorial Garden – Patrick Woodbeck is meeting with the Cemetery Director of Chapel Lawn Funeral Home on Tuesday, September 17, 2019 at 10:00 a.m. The granite bench in memory of Angela Moodie has been installed in the Memorial Garden. Vonda Whaley is interested in donating two new benches to the Garden. The existing three benches were donated by Sharon Wilson. She will be in Winnipeg on Wednesday, September 25, 2019 and Sue Turley will speak with her about moving the benches to the front area of the church.

Tabernacle of New Covenant - Gloria Saindon, Patrick Woodbeck, and Sue Turley met with the Pastor and Associate Pastor of the Tabernacle of New Covenant and discussed arrangements for using Windsor Park United Church's space. They will be using the entire facility from 2:00 p.m. until 6:00 p.m. on Sundays, either the sanctuary or a room downstairs for their Wednesday evening prayer group from 7:00 to 10:00 p.m., and the sanctuary from 7:00 to 10:00 p.m. on Fridays for their music practice. They will have storage space in the balcony and will be using our drum kit with permission. They will be starting as of October 2, 2019. The Music Director and Custodian have been consulted and are in agreement.

This rental will precipitate a change in culture at Windsor Park United Church. All groups are being asked to remove their outdoor shoes when entering the building and shoe racks have been set up in the entryway. All WPUC groups can no longer come and go as they please and must check with the office first. A mail slot will be set up for TNC.

Intern from Atlantic School of Theology – The individual is doing their internship at Charleswood United Church.

Business arising from the Minutes (continued)

Welfare Fund – Doug Waldron read an email from the Treasurer. Sue Turley will forward the email to the Executive. Executive members are asked to have their comments ready for the next meeting. It was suggested to contact other congregations to see if they have a Welfare Fund and what are the Fund's parameters. Patrick Woodbeck will put out a call to other clergy on FaceBook as to their experiences with congregational Welfare Funds.

Reports

Ministerial Report – Patrick Woodbeck reported that school supplies had been delivered to Frontenac School, Archwood School, and Strathcona School. Invitations were sent out to 89 children for Bible Adventures with follow-up letters sent to 39 parents. The children were excited to receive invitations with their name on it. He has called 75 individuals and families just to touch base and let them know that the congregation at Windsor Park United Church is thinking about them. The Mid-Week Devotion weekly email has been very, very well received. He is working on developing a visitation list. He hopes to set up a Pastoral Care Team. He has received a request about the Corn Maze. There must be 20 people participating in order to get the discount. There has also been a request for a congregational sleigh ride in the winter. Patrick will be at worship on September 29, 2019. All of the study groups are getting ready to start up. This is requiring a minimum of two nights a week of his time. As of September 1, 2018 to August 31, 2019, he has amassed 146 hours of overtime. There needs to be a decision made about Homecoming Weekend. Doug Waldron will ask Congregation Involvement and Communications Council about organizing a potluck supper on Saturday, November 2, 2019.

Treasurer's Report – Dale Napper reported that the net income/loss results to the end of August are basically on budget. What does need to be recognized are items not budgeted for: \$4,505 from the Country Blend Concert, \$347.95 surplus from the Memorial Windows, \$219.10 from a donation made for a 2018 event that was not held, and \$1,000 from the UCW was not budgeted to be received until November 2019. Our loss would have been roughly \$5,000 higher than budget if not for those unbudgeted items. Patrick Woodbeck challenged how the budget was done. We have no idea of how much money is coming in. Doug Waldron noted that the budget was prepared on a three-year sliding average. Patrick noted that we are losing "good" givers and PAR participants. There are 70 to 120 people here on a Sunday at worship and we are still running a deficit budget with a single minister.

Finance and Stewardship Council Report – No report.

Reports (continued):

Property Report – Bill Belsham reported that they are working on quotes for the windows. They are working on removing pews for accessibility purposes. As to air conditioning, we do not have the electrical panel for that.

Internal Transformation Committee Report – A visioning session was scheduled for October 6. What are our next steps? The October 20, 2019 worship service will be around governance. A congregational survey will be circulated on Sunday, October 6th asking what the biggest issue society is facing today that the Church needs to address and how do we address it. What is the one thing that you would be willing to do? A notice of the survey will be circulated in the eblast one week prior. The survey will be an insert in the bulletin and will be put into the offering plate upon completion.

Chair Report – Doug Waldron announced that Gwen Polak will be Corresponding Secretary. He noted that he is excited about the partnership with Tabernacle of New Covenant, the new pew arrangement, being close to completing our visioning, and hopes for the North Room.

New Business

Rental Committee – Gloria Saindon raised the issue of forming a rental committee. Patrick Woodbeck inquired if a contact number for someone from the church is provided for anyone renting the facility if there is an issue. The rental committee would offer customer service, check the condition of the building after the rental, provide a list of contacts, deal with amounts to be charged for rental, returning of the rental deposit. Gloria Saindon and Doug Waldron will get people to form this committee.

Sanctuary Accessibility – Pat Todd asked what are we doing to make the front of the sanctuary accessible. Patrick Woodbeck noted that this round of applications for a United Church Foundation Seeds of Hope Grant is focusing on items for seniors. Laurie Ringaert is willing to complete the grant application. Sue Turley will talk to Laurie Ringaert regarding submission of the application.

Conversation about Engaging the Congregation – Patrick Woodbeck raised the issue of evangelism in this congregation. As much as the congregation thinks we must grow, there is a need to do the work. People are not talking about this place. Would it be appropriate to send a letter from the Official Board to each of the families with loved ones in the Memorial Garden stating that we have been here for you and as long as the Church is here the Memorial Garden will be here but we need the support of the community to remain viable. Gloria Saindon will draft the letter. Statement of Giving will be going after the 30th of September.

Next Meeting:

The next Official Board meeting will take place Monday, October 21, 2019 at 7:00 p.m.

The next Executive Team meeting is scheduled for Sunday, November 17, 2019 at 12:00 noon.

The 2019 Annual General Meeting is scheduled for Sunday, March 22, 2020 at 12:00 noon.

Meeting Adjournment:

The meeting was adjourned at 1:32 p.m.

Doug Waldron
Chair