

**Windsor Park United Church**  
**Executive Team Meeting Minutes**

**March 3, 2019**

**PRESENT:** Doug Waldron, Chair  
Laurie Ringaert, Past-Chair  
Gloria Saindon, Vice-Chair  
Wayne Baldwin, Property Manager  
Peter Czehryn, Chair of Finance and Stewardship Council  
Patrick Woodbeck, Clergy  
Sue Turley, Secretary  
June Kaan, Chair, Board of Trustees

The meeting was called to order at 11:49 a.m.

**New Business:**

*Stained Glass Window Request* – June Kaan brought a request from Maxine Pattle to pursue the purchase and installation of a stained glass window. June has provided Maxine with the information regarding European Art Glass (Wanda Pike).

**MOTION:** That Maxine Pattle be granted permission to pursue the placement of a stained glass window in the sanctuary of Windsor Park United Church.

Moved by: Dale Napper  
Seconded by: Gloria Saindon

**MOTION CARRIED**

*Office Administrator* – Gloria Saindon, Chair of Ministry and Personnel made a request to increase the funding of the Office Administrator salary to \$24,500 per annum.

**MOTION:** That the salary of the Office Administrator be increased to \$24,500 per annum.

Moved by: Gloria Saindon  
Seconded by: Sue Turley

**MOTION CARRIED**

**Next Meeting:**

The Annual General meeting will take place Sunday March 17, 2019 after worship.

The next Official Board meeting will take place Monday, April 8, 2019 at 7:00 p.m.

The next Executive Team meeting will take place on Sunday, May 5, 2019 at 12:00 p.m.

**Meeting Adjournment:**

The meeting was adjourned at 11:54 a.m.

Sue Turley  
Secretary

Doug Waldron  
Chair