

**Windsor Park United Church
Board Minutes
October 16, 2018**

Present:

Doug Waldron (Board Chair), Laurie Ringaert (Past Chair), Gloria Saindon (1st Vice Chair / Ministry and Personnel), Sue Turley (Secretary), Wayne Baldwin (Property), Bill Belsham (Property), Peter Czehryn (Finance and Stewardship), Howard Ashdown (Presbytery), Patrick Woodbeck (Minister), Laura Steidl (Christian Development), Deanna Kernaghan (Congregational Involvement and Communications)

Call to Order

Doug Waldron called the meeting to order at 7:00 p.m.

Devotion – Patrick Woodbeck

Patrick Woodbeck read a piece entitled A Hopi Elder Speaks which talked about embracing the idea of change.

Approval of Minutes

On page 5, the last paragraph should read “ushers and greeters are NOW being called”.

MOTION:

To accept the minutes of the Board Meeting of April 16, 2018 as amended.

Moved by: Gloria Saindon

Seconded by: Laurie Ringaert

Motion carried

Correspondence

A letter was received from Dale Napper tendering his resignation as Treasurer for Windsor Park United Church. Howard Ashdown noted that Winakwa Community Club has a volunteer Treasurer who sits on the Board and a paid Bookkeeper who carries out the day-to-day accounting operations. The Treasurer works closely with the Bookkeeper. It was suggested that the Administrative Assistant take over the day-to-day bookkeeping operations. Finance and Stewardship Council will explore the separation of the actual bookkeeping and Treasurer activities. Cake after worship and an acknowledgement of his service and contribution to be carried out in January 2019.

Minutes of the October 16, 2018 Board Meeting

Reports

Please see addendum to the minutes.

New Business

Review Engagement – Dale Napper is not confident in his deals with On Business. A previous quote had been obtained from McLenehan and Associates. Extra monies had not been budgeted for this.

MOTION:

To approve that we have a review engagement of our finances for the 2017 year to be conducted by McLenehan and Associates.

Moved by: Peter Czerhyn

Seconded by: Laurie Ringaert

Motion carried

The cost is approximately \$2,000 to \$3,000. This will be good to have done as we are proceeding with the grant application process.

Piano Dolly – Laura Steidl raised the issue of buying a dolly for the piano with monies from the Piano Fund. As of September 2018 there is \$1,900 in the fund. The Surplus will go toward finishing the organ covering.

Repurposing the Spare Office for Library / Meeting Space – A discussion ensued regarding the use of the spare office space.

MOTION:

That \$500 be budgeted for Library refurbishment.

Moved by: Laura Steidl

Seconded by: Laurie Ringaert

Motion carried

Fire Evacuation Procedures – Christian Development Council is to advise bible Adventures leadership of the evacuation process. Laurie Ringaert is to contact her brother (a fire chief) to help with a plan.

Meetings

Executive Team Meeting – Sunday,, November 18, 2018 @ 12:00 noon

Annual General Meeting – Sunday, February 24, 2019 @ 12:00 noon

Board Meeting – Monday, April 8, 2019 @ 7:00 p.m.

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Adjournment

The meeting was adjourned by Alana Davis at 7:37 p.m.

Sue Turley
Secretary

Doug Waldron
Chair

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Reports

Ministerial (Patrick Woodbeck)

Autumn is upon us once again and as such all our programming has started and Windsor Park United and it looks to be a busy year. There will be a lot of activities to choose from and so we hope that you will consider taking part in one of our community building activities.

On November 4th, we will be celebrating the 60th anniversary of this wonderful community of faith. We have been exploring the theme of Remembering, Celebrating, and Imagining. We remember all that the founders of Windsor Park United Church envisioned for this community. We come together each week to celebrate our faith, celebrate this community, and celebrate that we are walking this path together. As we remember and celebrate who we are, we imagine what the future holds for this community. We will be sending out letters of invitation to our anniversary service and we hope that many of you will be able to be present to celebrate with us as a community of faith.

It is an exciting time in the church. We are anticipating a number of changes in the United Church of Canada coming January 2019. Once these changes come into effect it will change how we understand what the Church is and how it functions. It is important at times like these that we always hold what it means for us to be church.

We are brought together in community so that we might learn how to live into the relationship to which we are being called by God. There also seems to be an energy building at Windsor Park United and we are in the process of looking at ways that we might be able to harness this energy and continue to build on that firm foundation that was laid so many years ago. As we explore and discern our future we find new ways of being in relationship with God.

Exploring, discerning, remembering, celebrating, and imagining all of the ways that God calls us as a community to live as God's people in the world. What possibilities lay in front of us? We have but to listen for where God is leading and to have the courage to follow God's lead. It is an exciting time indeed, let us embrace the excitement and move forward, journeying together in community.

Treasurer (Dale Napper)

Income as at September 30, 2018 was \$123,402.03 and expenses were \$132,435.86.

Minutes of the October 16, 2018 Board Meeting

Chair of the Board (Doug Waldron)

I am writing this with change in the air – change of temperature, leaf colour, church calendar, and a change in the approach of being a neighbourhood church.

Over the past few years with Laurie Ringaert's help, we have embarked on a journey of imaging what we could / should be. We wanted to tell the neighbourhood "All Are Welcome". We wanted to let the neighbourhood know that we are more than just a Sunday service and it is OK to climb our steps on any day; thus, the Free Little Library was installed with the generous time and talent of Dana Stockwell and Laurie Ringaert. It just so happened that the old Windsor Park Library closed recently so it was also timely for the new installation to provide an on-going service. Many thanks to Sue Turley for keeping the FLL tidy and well-stocked with a diverse selection of reading material. We are looking at changing / enhancing our internal and external signage to strengthen our means of communication.

We are also needing to change our shingle in the next 24 months. A grant has been submitted that includes some funding for the roof. The same grant (and others) will also be asking for funding for a "Hub Coordinator", a part-time position to connect with other institutions in our neighbourhood to let them know we have meeting space and a full kitchen. The coordinator will also seek out those who have a message that needs to be heard – social justice, dealing with health issues, understanding our changing neighbourhood demographics, etc.

We will also have a new Treasurer around the New Year. After 12 plus years of being the Treasurer at WPUC, Dale Napper is really retiring. I cannot thank Dale enough for his outstanding contribution to this congregation; we have been truly blessed by his time and talents. Dale plans to assist in the transition to the new Treasurer as much as he can. If you, or somebody you know, are interested in the Treasurer position please let me or the office know.

Of course, some things don't change, that is our love of family, food, and fun. A part of our Homecoming weekend will be a Potluck Supper on Saturday, November 3rd at 5:30 p.m. We will need some help with setup, providing beverages and clean up. The expectation is that each attending family will provide something, be it a meat, potato / rice / pasta / bread, vegetable, or dessert. You don't have to provide for 100 – just 8 to 12 servings will ensure there is enough for everybody. Look for helping and attending sign-up sheets and take note of what others are bringing so we have a balanced diet.

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Property (Wayne Baldwin / Bill Belsham)

It has been a busy year. A major safety improvement was made, a new cement pad was installed between the parking lot and the steps and wheelchair ramp. New cement was replaced on one of the crumbling front steps. The corner of the cement pad by the Little Free Library was replaced. The Little Free Library (built by Dana Stockwell) was installed. Cigarette butt stand was installed near wheelchair ramp.

Shingles were replaced on the south end roof, and grants are being applied for replacing the remaining roof shingles. Windows were resealed outside (lower portion) below the cross, south end.

New bulbs were installed behind the cross (south end). Thirty new grey stacking chairs have been ordered to replace the failing orange ones.

Regular maintenance repairs are completed by the Building Managers.

Presbytery (Howard Ashdown / Pat Todd)

Presbytery will cease to exist and we will become part of Region 5 as of January 1, 2019.

Board of Trustees (Derek Read)

Stained glass Window Guidelines have been completed. The church insurance was reviewed as of June 2018. The official list of Trustees is in process for Wood Gundy.

Finance and Stewardship (Peter Czehryn)

Review Engagement – Dale Napper is not confident in his deals with On Business. A previous quote had been obtained from McLenehan and Associates. Extra monies had not been budgeted for this.

Membership and Pastoral Care (Pat Todd)

We continue to send out cards once Heather sends me the names. We have already started thinking about the “Thinking of You” Baskets. The consensus is to do the same as last year and we will be having a meeting shortly to make final plans. We had such good reviews about last year, so why change something that is not broken! We will do a container full of Christmas baking, SouthWinds, large cup with soup, hot chocolate, tea, honey, and oranges. We will ask for “DRIVERS” closer to the date. And we will ask for Christmas baking as well. We will also send out Just “Christmas Thinking of You” cards like last year and I hope that Patrick will order some of those for us. If not, I will buy some and mail them out.

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Outreach (Gwen Poldak)

West Broadway Community Ministry monthly lunches will continue to be prepared and served at West Broadway through June 2019. Meat Manager and Store Manager of Southdale Co-op have made donations to offset the cost of some lunch supplies.

The Mitten Tree will be set up in back of the sanctuary at the end of November. All donated items will be delivered to Rossbrook House after Christmas.

Cheer Board Christmas Hamper Project will be packing 20 hampers (including one for refugee family). White Gift Sunday is December 9th. Members of the congregation, as well as Bible Adventures children, will be invited to purchase gifts for families receiving hampers. Packing and delivery day is Saturday, December 15th.

Worship (Nancy Sulkers)

The weekly bulleting sponsorship is going well. As of our last Worship Council meeting 20 to 25 people have sponsored bulletins. Bible Adventures began on September 16th. Patrick will be sending letters to 49 families with 76 children who have connections to the church. September and October were busy months with themed services. September 2nd was Communion and Blessing of the Backpacks. Welcome Sunday was held September 9th. September 23rd was an Intergenerational service. October 7th was the dedication of the stained glass window in memory of Angela Moodie. World Food Day was observed on October 14th with collection of food items for West Broadway Community Ministry. Planning is underway for Remembrance Day service and for Advent. Our next meeting is October 16th and amongst other items we will be asking each member to recruit a new member for Worship Council.

Christian Development (Laura Steidl)

Programs are up and running for the fall.

Congregational Involvement and Communications (Deanna Kernaghan)

We held our Welcome Lunch on September 9th, with approximately 70 people in attendance. This year we had people bring veggies, cold meat, pickles, buns, dessert, etc. Everyone seemed to enjoy the lunch. On October 20th we are having our Craft Sale with 25 vendor tables. It has been well advertised and street signs will also be posted. We will have a canteen as well. Colleen Gates has joined the Council.

Ministry and Personnel (Gloria Saindon)

Patrick Woodbeck was officially ordained on May 27th.

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United Church Women (Alana Davis)

There will be a Cookie Walk on November 24th.

Internal Transformation (Laurie Ringaert)

A visioning session was held after the completion of the October 16th Board meeting.

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