

Windsor Park United Church
Executive Team Meeting Minutes

January 14, 2019

PRESENT: Doug Waldron, Chair
Laurie Ringaert, Past-Chair
Gloria Saindon, Vice-Chair
Dale Napper, Treasurer
Wayne Baldwin, Property Manager
Peter Czehryn, Chair of Finance and Stewardship Council
Patrick Woodbeck, Clergy
Sue Turley, Secretary

The meeting was called to order at 7:00 p.m.

Devotion:

Patrick Woodbeck opened with a reading by Rev. Laura Patterson entitled "Burnt Out Millennial Generation."

Minutes:

Amendments to the minutes are page 1 under correspondence should read UCW instead of UCS. Laurie Ringaert and Patrick Woodbeck met as the Internal Transformation Committee on Page 3.

MOTION: That the minutes of the September 12, 2018 Executive meeting be approved as amended.

Moved by: Laurie Ringaert
Seconded by: Gloria Saindon

MOTION CARRIED

Correspondence:

A letter of resignation was received from the Treasurer. This resignation has since been rescinded.

Correspondence (continued):

An email was received from Patrick Woodbeck regarding having coffee available to the neighbourhood during daytime hours. This will be done Mondays from 8:30 a.m. to 10:00 a.m. and Wednesdays 12:00 noon to 2:00 p.m. when Patrick is in the building. Doug Waldron has a coffee maker to donate. A sign will be posted outside when coffee is available.

An email was received from Patrick Woodbeck about restructuring our governance. This is on hold until the new Manual has been distributed.

A letter with donation was received in memory of Phil Kuchtey asking that the donation be used in the area of service with the most need. The money will be put into the General Fund.

An email was received from Winnipeg Presbytery regarding the Winnipeg Free Press' Faith Page. Donations were being asked to offset the publishing of this page each Saturday. The decision was made to pass on this request.

An email was received from Heather Karavas asking for submissions for the Annual Report to be sent end by the end of January.

An email was received from Doug Waldron listing the Restricted Funds.

Business Arising from the Minutes:

Save Our Seine – Windsor Park United Church is in partnership with Save Our Seine to present "The Call of the Forest" on February 26, 2019. Laurie Ringaert will be scheduling a meeting.

Fire Drill – Laurie Ringaert's brother (a fire inspector) is willing to do a walk-through of the building with bible Adventures, Choir, Worship leadership during worship as to fire evacuation. He will be contacting Patrick Woodbeck about setting something up after Patrick returns from vacation. The old pews need to be removed from behind the front Sanctuary area.

Grant Applications – Laurie Ringaert reported that Windsor Park United Church applied for two grants with the Winnipeg Foundation. The first was to become a community hub. There has been a visit from the grants committee from Winnipeg Foundation and Patrick Woodbeck, Doug Waldron, Bill Belsham, Peter Czehryn, and Laurie Ringaert were in attendance. Meetings were being held with all applicants. We will hear back with either good news or areas of improvement. The second grant had to do with reconciliation. Nothing will be decided until February. One grant was for \$47,000 and the second for \$110,000.

Ministerial Report:

Patrick Woodbeck noted that the fall was very, very busy. He sent out a number of letters about the Anniversary and is pleased that people are coming back. It has been suggested to do a Homecoming event the first Sunday in November each year. The pot luck went very well. Lessons were learned. There are lots of new and returning faces. Worship is going well and he is receiving really good feedback on worship. He is struggling with using up his vacation (two weeks overtime, three weeks study leave, four weeks of vacation). He is considering attending the Festival of Homiletics in Minneapolis, MN in May. We really need to get moving with the Internal Transformation idea and the structure of the Board and the Councils. There is a need to set ministerial priorities and a conversation should be had with the Board, Ministry and Personnel Committee, and the Minister. This is a good community and he feels very lucky to be here.

Region 5 Report:

Winnipeg Presbytery is now completed. We are a part of Region 5 and will in the future have an opportunity to name regional representatives (three) at a later date. Pat Todd and Howard Ashdown are no longer representatives and we appreciate their service. The Constitution will need to be amended. The Inaugural meeting of Region 5 is being held in Brandon, MB in June of 2019.

Treasurer's Report:

Income as at December 31, 2018 was \$180,983.48 and expenses were \$184,550.81. Dale Napper reported that 2019 was budgeted as a break even budget. There has been positive response to givings posted on the website. Patrick Woodbeck really appreciates Dale's work that he puts in every month for the Executive and the Board. He is the voice of reason.

Finance and Stewardship Council Report:

Peter Czerhyn noted that a review engagement has been initiated because we want a readable and accountable method of our finances since we are applying for grants. Lance Yaschyshyn has been engaged for this process. He will be meeting with Dale and should have materials about two weeks after that. He will be reviewing the 2018 year and wants to review 2017 for his own reference. The cost is \$3,000 plus taxes. Peter noted that we need to be more focused on the red and black numbers. There was a suggestion from the UCC finance to compare givings in church and determine the median giving per year. Provide a snapshot of the church for the past five or six years. Marketing is important. There was a discussion about Restricted Funds. Any creation or dissolution of Restricted Funds must be made by a congregational vote. Criteria needs to be established for the Restricted Funds and presented to the congregation.

Finance and Stewardship Council Report (continued):

MOTION: Authorization is requested to utilize \$4,908.80 from the Restricted Building Upgrades to pay for the shingle work (\$1,569.00) and concrete work (\$3,540.60) net of GST recovered.

Moved by: Laurie Ringaert
Seconded by: Peter Czerhyn

MOTION CARRIED

MOTION: Authorization is required to utilize \$541.03 from the Restricted Library Funds to pay for the Free Little Library.

Moved by: Laurie Ringaert
Seconded by: Gloria Saindon

MOTION CARRIED**Property:**

Wayne Baldwin reported that the snow has been removed. The boiler inspector has been and gone. The pump seized up and the motor was replaced. The Christmas lights have been disconnected for the season.

Internal Transformation Committee:

Laurie Ringaert reported that a visioning meeting was held with the Official Board in October and we have since been advised not to continue until the new Manual has been distributed. Laurie Ringaert and Patrick Woodbeck will be meeting to discuss the next steps. Laurie had sent out a questionnaire to Councils about what their work was and what they saw their work to be when she was Chair. This needs to be revisited. There are challenging times ahead. We need to see what people are passionate about and not tell them what to be passionate about. Council structure is not working as it exists. There needs to be an Executive (leadership) Team, Treasurer, and Ministry and Personnel Committee.

Chair Updates:

Doug Waldron reported that the 60th Anniversary and the Pictorial Directory were both successes. There are 13 copies of the directory for sale at a cost of \$13.00 per directory. We are switching our telephone and Internet service to Shaw as they are providing better pricing. We are transitioning to windsorparkuntiedchurch.com email. It is a five-year contract with three wifis (restricted, open, and Shaw open). Lack of communication within the WPUC organization needs to be addressed.

New Business:

Annual General Meeting – The annual General Meeting was moved to Sunday, March 17, 2019 after worship. An email will be circulated to Council Chairs.

2019 Budget – Dale Napper presented the 2019 budget. Presbytery has been renamed Denominational Assessment. Telephone and Internet amounts are to be revised. Telephone / Internet and computer maintenance should be separate line items. A question was raised asking if we receive the grants we applied for are there going to be additional costs to WPUC. Dale reported that the costs would be neutral.

Have You Read the Manual? – Patrick Woodbeck will email a copy of the new Manual to Dale Napper and Peter Czerhyn.

Interim Administrative Staffing – Gloria Saindon reported that the search for a new Administrative Assistant is underway. Maggie Zoskie, formerly of Winnipeg Presbytery and Sue Turley have volunteered to help in the interim. Gloria is reaching out to Eleanor Lwiwski to complete the exit strategy with Heather Karavas.

Nominating Committee – Laurie Ringaert is chairing the Nomination Committee. Sheets will be posted on the Sanctuary doors.

Listing of Grants Available – This is on Laurie Ringaert's to-do list.

Next Meeting:

The next Executive Team meeting will take place on Sunday, February 24, 2019 at 12:00 p.m.

The Annual General meeting will take place Sunday March 17, 2019 after worship.

The next Official Board meeting will take place Monday, April 8, 2019 at 7:00 p.m.

Meeting Adjournment:

The meeting was adjourned at 10:11 p.m.

Sue Turley
Secretary

Doug Waldron
Chair

DRAFT