

Windsor Park United Church
Executive Team Meeting Minutes

March 18, 2018

PRESENT: Doug Waldron, Chair
Laurie Ringaert, Past Chair
Gloria Saindon, Vice-Chair
Wayne Baldwin, Property
Dale Napper, Treasurer
Patrick Woodbeck, Clergy
Sue Turley, Secretary
Bob Galston, Pastoral Charge Supervisor

The meeting was called to order at 12:17 p.m.

Devotion:

Patrick Woodbeck opened in prayer.

Minutes:

MOTION: That the minutes of the January 14, 2018 Executive meeting be approved as circulated.

Moved by: Laurie Ringaert
Seconded by: Wayne Baldwin

MOTION CARRIED

Correspondence:

An email was received from Kelsey Shiari, Music Director of the Gordon Bell VOX Choir. They will not be pursuing any additional fund raising concerts this season.

Correspondence was received from Heather Karavas, Office Administrator about the idea of composting. The Property Committee is looking into appropriate containers and placement. Heather also noted the cigarette butts strewn about the outside entrance. The Property Committee is looking into obtaining an appropriate container for used cigarette butts.



Correspondence (continued):

A request to purchase more large print versions of Voices United was received from Worship Council wanting to use funds from the Memorial Fund. The Memorial Fund is under the purview of Worship Council and they were told to go ahead as they see fit. For information purposes, Pride Sunday is June 3, 2018 and the service will start at 9:30 a.m.

A letter was received from the Winnipeg Football Club proposing a fund raising activity for Windsor Park United Church. Sue Turley will forward the email to Gloria Saindon and Gloria will arrange to meet with the General Manager and explore the details.

A letter was received from Frank Varga and Charlene Birdsall, Executors of the estate of Angela Moodie. The family is requesting permission to install a stained glass window in Angela's memory.

Minutes:

MOTION: That permission be granted to have a stained glass window installed in memory of Angela Moodie.

Moved by: Gloria Saindon
Seconded by: Peter Czehryn

MOTION CARRIED

Sue Turley will contact the family and let them know of our decision and that we require a copy of the design for approval.

Business Arising from the Minutes:

Rental Policy – Peter Czehryn reported that Heather Karavas is currently combining the information gleaned from various rental policies that the committee has obtained. The committee has been asked to finalize the documentation and circulate it to the Executive Team prior to the next meeting on May 31, 2018. Once the policy has been ratified, it will be placed on the website.

Coffee Schedule – The coffee schedule from now until December 31, 2018 has been scheduled. There was a request to change April 8, 2018. Also, it is noted that many of the groups serving the coffee are small and need assistance. All groups that require such assistance are asked to contact the office two or three weeks prior to their turn about putting a request for help in the Bulletin and the weekly E-Blast. Heather will be asked to put up a sign up sheet beside the coffee schedule.

Name Tags – The cork and magnetic boards have been installed.



Ministerial Report:

Patrick Woodbeck reported that Lent is going well. Feedback has been positive. Curtis Closen created a beautiful candle holder. Patrick and Laura Steidl are starting working on services for April. There are nine services until the end of June. Laura Steidl is away April 21 2018. Sue Turley will talk to Heather Karavas about the details for Patrick's ordination service on May 27, 2018 and informing the congregation. The picnic is scheduled for June 10, 2018 and will be held on the front lawn. He is looking into the possibility of having a congregational afternoon in St. Vital Park in August. Patrick is currently the alternate commissioner to the General Council that is being held in Oshawa, ON July 21 to July 27, 2018. Lorraine McKenzie-Sheppard was elected as the commissioner from Winnipeg Presbytery for the ordained and commissioned stream. Patrick noted that he is in conversation with those at Prince of Peace Lutheran Church regarding summer services.

Presbytery Report:

Patrick Woodbeck reported that an all-day meeting was held on Saturday, March 17, 2018. They are continuing to move to the new structure.

Treasurer's Report:

Dale Napper reported that there are no significant variances from what was projected. Laurie Ringaert is looking into grant information.

Finance and Stewardship Council Report:

Peter Czehryn and Dale Napper reported that an outside auditor would run approximately \$2,000 to \$2,5000 for a review engagement. Dale raised concern about whether we will get value for our money. He proposed approaching five or six other United Church congregations about a coordinated review between congregations. The group would draw up guidelines to follow. He will explore this option.

Property:

Wayne Baldwin noted there was nothing to report.



Internal Transformation Committee:

This is coming off hold after the Ministry Profile Committee has finished its work. A meeting will be scheduled in May after Patrick Woodbeck returns from his convocation.

Chair Updates:

Doug Waldron welcomed Gloria Saindon, Vice-Chair to her first meeting. He also noted that the Annual General Meeting took twenty-two minutes and that the minutes have been posted on the website.

New Business:

Stained Glass Window Policy - A draft of the Stained Glass Window Policy was received from the Board of Trustees. Sue Turley will contact Derek Read to ask for clarification regarding there being twenty-two windows available and request a site map.

Pictorial Directory – Doug Waldron noted that in addition to the dates scheduled in May for the Pictorial Directory, there will alternative dates available.

Free Little Library – Doug Waldron will ask Dana Stockwell and Cam Wilson to work on building the Free Little Library. The Librarian will be looking after the books.

Memory Tree – Patrick Woodbeck proposed the idea of having a Memory Tree available for people to post thoughts, prayers, pictures, etc. in memory of Windsor Park United Church's loved ones. This would help us grieve as a community. It would be on a downstairs wall as a tree. Items can be posted and shared. It would be changed every several months. Patrick will speak to Heather Karavas about possibly creating a piece of fabric art.

God Parent Day – Doug Waldron proposed the idea of God Parent Day. A letter would be sent to all those that Patrick Woodbeck has baptized inviting those families and their God Parents to an event. Patrick will bring this to Worship Council.

Re-Imagining the Worship Area – Laurie Ringaert has contacted the University of Manitoba about a design student helping us to re-imaging our worship area. She is waiting on a reply. It was proposed that two or three pews be removed from the middle of the Sanctuary and replaced with chairs in order to facilitate wheelchairs and walkers. Laurie Ringaert, Patrick Woodbeck, and Wayne Baldwin will work on this.

Ringaert Retreat – This has been delayed until the proposed Executive summer retreat.



New Business (continued):

WPUC 60th Anniversary – 2019 marks the 60th Anniversary of Windsor Park United Church. This should be more than a one day event. Doug Waldron will speak to Worship Council. June Kaan should be brought in on this.

Welcome Back – Welcome Back Sunday is scheduled for Sunday, September 9, 2018.

Sanctuary – What are the implications for making the Sanctuary more accessible to all. Sue Turley will review the United Church of Canada material and provide a recap at the June Executive meeting.

Signage – It was noted that there is no sign at the corner of Fermor and Cottownwood / Lakewood. Sue Turley will contact the City of Winnipeg and Matt Allard. A new type of signage for the front of the church building was discussed. This would not necessarily be electronic. Doug Waldron is looking into pricing.

Next Meeting:

The next Executive Team meeting will take place on Thursday, May 31, 2018 at 6:30 p.m..

The next Official Board meeting will take place Monday, April 16, 2018 at 7:00 p.m.

The Annual General meeting will take place Sunday February 25, 2018 after worship.

Meeting Adjournment:

The meeting was adjourned at 2:43 p.m.

