

Windsor Park United Church
Executive Team Meeting Minutes

November 12, 2017

PRESENT: Doug Waldron, Vice-Chair
Bill Belsham, Property
Pat Todd, Presbytery
Howard Ashdown, Past-Chair, Presbytery
Dale Napper, Treasurer
Patrick Woodbeck, Clergy
Sue Turley, Secretary
Bob Galston, Pastoral Charge Supervisor

The meeting was called to order at 12:02 p.m.

Devotion:

Bob Galston opened in prayer.

Minutes:

The minutes from September 11, 2017 should read "shingles are curling."

MOTION: That the minutes of the September 11, 2017 Executive meeting be approved as amended.

Moved by: Pat Todd
Seconded by: Howard Ashdown.

MOTION CARRIED

Correspondence:

Correspondence was received from Laura Steidl, Music Director, regarding the purchasing of a humidifier and a cover for the piano. These have been ordered. All she requested that the thermostat in the sanctuary be kept at a consistent temperature to avoid damage by drastic changes in temperature. Dale Napper noted that at the end of October 2017 there was still \$1,088 remaining in the Piano Fund. Bill Belsham will arrange for a consistent setting for the thermostat



Correspondence (continued):

A request for sponsorship of Trista Closen to a youth retreat in Thunder Bay, ON for a cost of \$80.00 and a youth and young adult retreat in Selkirk, MB for a cost of \$75.00. The AOTS provided funding to the Christian Education and Development Council for these type of requests. Sue Turley will contact Laura Steidl about this matter.

Kelsey Shiaro, music director at Gordon Bell High School requested permission to hold a fund raising event in the sanctuary for the VOX choir in February or March of 2018.

MOTION: That the rental fee for the use of the facilities be waived for the VOX choir fund raiser.

Moved by: Pat Todd
Seconded by: Dale Napper.

MOTION CARRIED

Sue Turley will inform Kelsey of the decision and find out what else would be required of the Windsor Park United Church Community.

Two letters were received from the Christian Education and Development Council. The first informed the Board that Paulette Cote will be resigned as co-chair of the council effective December 31, 2017. She will be staying with the Bible Adventures Committee until May 2018.

The second letter was to make the Board aware of the considerable concern about the viability of the children's ministry. The congregation was approached to provide some help and support for the Bible Adventures program and Sunday mornings and there has been minimal response of expression of interest. The internal transformation committee needs to address these concerns.

Business Arising from the Minutes:

Ministry Profile – Training for the Ministry Profile Committee is on Monday, November 13, 2017. Youth representation is lacking. The Ministry Profile is necessary to issue a call. Patrick Woodbeck's appointment ends on June 30, 2018. Interviews and need to take place and a decision must be reached before March 31, 2018. A job description must be completed and posted by the end of January 2018. Patrick must have a call before rise of Conference 2018 in May. All applications go to Judy Hare, Conference Ministry and Personnel staff.

Electrical Panel – Bill Belsham noted that the work on the electrical panel for the fire alarm system has been completed.



Minutes of the November 12, 2017 Executive Team Meeting

Business Arising from the Minutes (continued):

Schedule of Meetings – The meeting schedule for 2018 will be distributed at the next meeting.

Rental Policy – The rental policy is still being worked on, There is a need to balance commerce with community and the Worship Council needs to be engaged on several items.

Free Little Library – The Free Little Library has been folded into the visioning process.

Ministerial Report:

Patrick Woodbeck reported that worship has been planned up to December 31, 2017 and that planning has begun for the new year. There will be caroling on December 17, 2017 at St. Boniface Hospital and at Windsor Park Place on December 19, 2017. There may be a request for Patrick to conduct communion once a month at Windsor Park Place. Pastoral care has been busy. There are two individuals in palliative care, and two who are close to entering. There is a possibility of a Lenten study being conducted in February 2018.

Presbytery Report:

Presbytery is being held at Windsor Park United on Tuesday, November 14, 2017. UCW Unit 5 has donated the fruit and two private donations have been received for the purchase of cheese. Heather Karavas will be asked to send an email request for help that evening. Dale Napper asked that all donations be processed through the Treasurer so appropriate receipts, etc. can be issued. There is a packed agenda.

Treasurer's Report:

Dale Napper is still quietly optimistic regarding the financial status. Our net income was \$160,884.60 and our expenses were \$147,434.19 for the period ending October 31, 2017. Snow removal has started. All donations must be received by December 31, 2017 for a 2017 Income Tax Receipt. Budgets request have been sent to committees and councils. We will be receiving two significant donations but do not know if they will be stipulated or can be used toward the General Fund. It will be up to the Executive to make a decision as to what happens with the monies. It will be deposited in the Vision Fund until a decision has been made.



Finance and Stewardship Council Report:

Doug Waldron and Peter Czehryn will be minute persons for Stewardship on Sunday, November 19, 2017

Property:

Bill Belsham reported that the locks on the outside doors and administrative assistant's office need to be changed. They are getting quotes. Most of the tree lights are burnt out. A cherry picker and new lights are needed. There are funds in the Memorial Fund to cover the expense. Lights in the sanctuary have been replaced.

Chair Updates:

The development of the Ministry Profile is the number one priority. Material from the survey and material from previous visioning is being utilized. We must be cognizant of using our resources properly.

New Business:

The Membership and Pastoral Care Council are packing and delivering Thinking of You Baskets in December. Fifty baskets are more than adequate.

There is no one for coffee in December. There will be no coffee after service on December 24, 2017 and December 31, 2017. Sue Turley will ask Heather Karavas to include a request for serving coffee the month of December to be included in the eblast.

Next Meeting:

The next Executive Team meeting will take place on Sunday, December 10, 2017 at 12:00 noon.

The next Official Board meeting will take place TBA, 2018 at 7:00 p.m.

The Annual General meeting will take place Sunday February 25, 2018.

Meeting Adjournment:

The meeting was adjourned at 1:12 p.m.

