

**Windsor Park United Church  
Board Minutes  
April 18, 2017**

**Present:**

Laurie Ringaert (Board Chair), Howard Ashdown (Past Chair and Presbytery), Doug Waldron (Vice President), Sue Turley (Secretary), Dale Napper (Treasurer), Bill Belsham (Property), Patrick Woodbeck (Minister), Patricia Todd (Presbytery and Membership and Pastoral Care), Derek Read (Trustee), Peter Czehryn (Finance), Gwen Polak (Outreach), Laura Steidl (Christian Development), Paulette Cote (Christian Development), Deanna Kernaghan (Congregational Involvement and Communications), Gloria Saindon (Ministry and Personnel), Bill McOuat (As One That Serves), Bob Galston (Pastoral Charge Supervisor)

**Call to Order**

Laurie Ringaert called the meeting to order at 7:00 p.m.

**Devotion – Patrick Woodbeck**

Patrick Woodbeck read a posting from the website The Naked Jesus entitled Being a Dangerous Church by John O'Keefe.

**Approval of Minutes**

Pages 4 and 6 should read Laura Steidl.

**MOTION:**

To accept the minutes of the Board Meeting of October 18, 2016 as amended.

Moved by: Pat Todd

Seconded by: Derek Read

**Motion carried**



## Minutes of the April 18, 2017 Board Meeting

### **Business arising from the minutes**

#### *Constitutional Review*

Derek Read, June Kaan, and Morris Deveson reviewed the constitution and found no fundamental changes, only editorial ones. The Official Board should also be including a youth representative on the Board. They could not find a date for when the Investment Policy was passed. Derek will contact the office to update the constitution and send it out to the congregation.

#### *Mandate Updates*

Most of the councils thought that their mandates were fine. All the mandates will be reviewed with an eye to the overall picture during the visioning process. We need to look at the diminishing resources of volunteers and work on streamlining the council system.

#### *Affirming Congregation*

There will be a meeting on Sunday, May 7, 2017 after the worship service. This is an informational meeting facilitated by Nancy Sulkers. It will also look at conducting the education process in a different way that is suitable to this congregation.

### **Correspondence**

A letter was received from the United Church of Canada indicating that Windsor Park United Church's Mission and Service Fund donation for the past year was \$22,452.



## Minutes of the April 18, 2017 Board Meeting

### Reports

#### Ministerial Update – Patrick Woodbeck

Laurie Ringaert thanked Patrick Woodbeck and Laura Steidl for the Easter season services. We were blest with how Lent and Easter went. Patrick Woodbeck noted that work has begun for spring. Conversations need to take place as to what will happen when he is away from June 16, 2017 to July 29, 2017. He hopes to have planning done up to and including the month of August before he leaves. He sent out 120 letters to people who were listed in the data base but have not have contact with in a while.

#### Treasurer - Dale Napper

Dale Napper noted that there was a profit of \$5,754.30 for the period ending March 31, 2017. This good start has not happened for many, many years. The Piano Fund has \$8,000 left to raise. The family of Joanne Stiver will donate \$5,000 and the congregation the remaining \$3,000.

#### Property –Bill Belsham

Bill Belsham reported on the parking lot cleaning. He received quotes ranging from \$150 to \$250. A notice will be placed in the bulleting asking for volunteers to clean the parking lot. The shrubs in the Memorial Garden must be replaced. Property is looking at the state of the benches.

#### Presbytery – Patrick Woodbeck

Patrick Woodbeck reported that Pat Todd, Howard Ashdown and himself, attending the April Presbytery meeting. The next meeting is May 9, 2017 at Broadway Disciples United Church. The Conference of Manitoba and Northwestern Ontario is being held in Portage la Prairie from May 25 to 27, 2017.



## Minutes of the April 18, 2017 Board Meeting

### Reports (continued)

#### Trustees – Derek Read

Derek Read noted that June Kaan and Linda Dart have completed the inventory review of items in the church. The inventory list and camera memory card are located in the office. He noted that the insurance to cover the pipe organ should be removed and that there should be an increase to the value of our contents. The piano should be insured for the retail value.

#### Finance and Stewardship – Peter Czehryn

Peter Czehryn reported that he will create an update of the amount owing on the piano. He will see that the piano is properly insured. He will submit an article to the SouthWinds regarding our financial position. The office is getting inquiries regarding rental of our facility for piano recitals. A comprehensive facility rental policy is required. Peter Czehryn, Laura Steidl, Doug Waldron, and Paulette Cote agreed to form an ad hoc committee to prepare a rental policy.

#### Membership and Pastoral Care – Patricia Todd (via email)

The Council continues to send out cards to all those in need. Joyce Muir looks after the visitation and the volunteers who do the visiting. We have not had a set meeting because there are only Joyce Muir, Mavis Willson, and Patricia Todd on the council. So, either before church or after we discuss anything that needs to be done from our committee. Windsor Park United Church is hosting three Alzheimer's sessions (April 22, May 13, and June 17, 2017). The Alzheimer's Society is now paying for the refreshments that they requested as they now have a budget for this. It has saved the council a tremendous amount of money by the congregation donating cards to the Council. Sympathy cards are in short supply. The Council receives lots of useful cards with the exception of sympathy cards.

#### Outreach – Gwen Polak

Gwen Polak reported that twenty Christmas hampers were filled and delivered. There was \$500 left in donations. From that \$250 was used to purchase gift cards in lieu of Easter hampers. There is still another \$250 which will go to start purchasing for next year's hampers. Monthly lunches continue at West Broadway. West Broadway is having a Volunteer Appreciation Meal.



## Minutes of the April 18, 2017 Board Meeting

### Reports (continued)

#### **Worship** – Nancy Sulkers (via email)

The Council is now through the busy season of planning and executing Easter and Lent. Top of the agenda over the next few months will be planning for summer. At this point, services will be held at Windsor Park United Church during the month of August. Discussions are happening with Prince of Peace Lutheran Church regarding services during the month of July. Prince of Peace Lutheran Church is currently looking for a part-time minister so it is unknown if combined services will take place until the matter is settled. Bill McOuat complimented the Council on the Lenten/Easter season. It was noted that worship time will be changed on June 4, 2017 at 9:30 a.m. to accommodate those attending the Pride festivities.

#### **Christian Development** – Paulette Cote

Paulette Cote reported that there were nine tables for the Quiz Masters event which raised \$673.75. The Council will continue with the matinee format. The Truth and Reconciliation three-night event held in March saw 30 to 50 people in attendance. The Council is waiting to hear back from Lower Fort Gary about having a Seven Sisters gardening event in either spring or fall.

#### **Congregational Involvement and Communications** – Deanna Kernaghan

Deanna Kernaghan reported that there were 44 curlers participating in the Annual Curling event. This event netted a profit of \$60. The Spring Dinner on Sunday, April 23, 2017 has sold 120 tickets. The Picnic is scheduled for June 11, 2017.

**Ministry and Personnel** – Gloria Saindon reported that the Committee is in the process of assigning personnel liaisons. They are starting the Administrative Assistant search.

#### **United Church Women** – Alana Davis (via email)

The Spring Rummage Sale is coming up on May 26 and 27, 2017 with articles coming in starting on Tuesday, May 23, 2017. Barb Kelly will be hosting the Wednesday afternoon Coffee and Conversation sessions during July and August. The group is aware of the floor cleaning schedule.



## Minutes of the April 18, 2017 Board Meeting

### Reports (continued)

#### **As One That Serves – Bill McOuat**

Bill McOuat reported that the group has about twenty members. They have donated money to Agape Table and West Broadway Community Ministry. The annual barbeque is scheduled for May 29, 2017 from 6:00 p.m. to 9:00 p.m. Tickets sales will be starting on April 24, 2017.

#### **Chair of the Board – Laurie Ringaert**

Laurie Ringaert reported that things are going smoothly. She will be away during the months of June, July, and August.

### **New Business**

#### *Visioning*

Laurie Ringaert reported on the visioning session held in February. Patrick Woodbeck and Laurie Ringaert need to meet to formulate the next steps in the process. There will be a Presbytery Appreciative Inquiry Event on May 12, 2017 at St. Mary's Road United Church. This event reframes the questions so that you can look at the world from a place of abundance. If interested in attending please let Laurie Ringaert know.

#### *Process for Filling a Ministerial Call*

Patrick Woodbeck will be ordained at the Conference of Manitoba and Northwestern Ontario Annual Meeting in May 2018. Before his ordination he must have received a call for him to start by July 1, 2018. The last approved appointment form has been received. In order to call Patrick Woodbeck to Windsor Park United Church as a fully ordained minister we must complete the Ministry Profile process. The Congregation should have this done by the end of 2017. Laurie Ringaert is developing a survey to be sent to the congregation asking for their input.



## Minutes of the April 18, 2017 Board Meeting

### Meetings

Executive Team Meeting – November 14 @ 7:00 p.m.

Board Meeting – April 18 @ 7:00 p.m.

Annual General Meeting – February 25 after worship

### Adjournment

The meeting was adjourned at 9:10 p.m.

Sue Turley  
Secretary

Laurie Ringaert  
Chair

